UKRI Future Leader Fellowships Peer Review Process Overview

**Remit**
Proposals are checked to ensure that they fit within remit of UKRI.

**Meeting Preparation**
Appropriate panel members are approached and invited to attend the meeting.

**Panel Meeting**
Panel members use the Peer Review Extranet to view proposals, reviews and applicant responses.

**Examiner**
Each proposal requires a minimum of 2, and normally at least 3 usable reviews in order to progress to the Sift meeting.

UKRI uses various sources in order to obtain appropriate expert reviews.

Applicants are invited to respond to the reviews they have received.

**Reviewing**
Each proposal requires a minimum of 2, and normally at least 3 usable reviews in order to progress to the Sift meeting.

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**Examining**
Proposals are checked for:
- Applicant and Host Organisation eligibility
- Costs
- Other relevant statutory examinations—e.g. Animal usage, Ethics compliance etc.

**Sift Meeting**
Chairs and Introducers meet as Panels to discuss each proposal. Each proposal will be scored.
Panels will make a recommendation of those applicants to prioritise to invite for interview, based on their relative position in the banding.

**Successful or Unsuccessful?**
Successful applicants proceed to interview.

Unsuccessful applicants are notified that they have been unsuccessful.

**Notification of success**
Sift panel outcomes are communicated to shortlisted candidates, who are invited to interview.

**Meeting Preparation**
Detailed interviews timetable prepared.
Each proposal to be allocated introducers to ask the candidate questions during the interview.

**Interview Panels**
Panels meet to conduct shortlisted candidates interviews.
A ranked list, based on performance at interview relative to the assessment/scoring criteria, is created of all the candidates. A funding line is agreed based on the budget available and quality of proposals. The top candidates are recommended for funding.

Recommendations will be ratified by a separate oversight body process.

**Successful or Unsuccessful?**
Successful candidates receive notification that informs them that they have been successful.

Unsuccessful candidates receive notification that informs them that they have been unsuccessful.

**Feedback**
Feedback is sent to reviewers via the Je-S email notification of outcome.

**Iterations**
Revised documents or further information may be requested if the original document/justification requires refinement.

Any amendments to the proposal, such as cuts to requested costs, are applied here.

The Offer Letter for funding will be created, and feedback shared via the Je-S email notification of outcome.

**Authorising**
This is the final check before the proposal is funded.
Candidates are checked for active sanctions before authorisation.

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