UKRI GCRF Innovation & Commercialisation Programme
GCRF Global Research Translation Awards
Call Specification

Summary
UK Research and Innovation (UKRI), are pleased to invite applications for the GCRF Global Research Translation Awards (GRTAs).

Funding has been allocated from the Global Challenges Research Fund (GCRF), a £1.5 billion fund to support cutting-edge research which addresses the problems faced by developing countries. GCRF will address global challenges through disciplinary and interdisciplinary research and will strengthen capability for research and innovation within both the UK and developing countries, providing an agile response to emergencies where there is an urgent research need. GCRF forms part of the UK’s Official Development Assistance (ODA) commitment and will be awarded in a manner that fits with ODA guidelines.

This call aims to support and enable new innovation and commercialisation opportunities with potential for translation and implementation at scale. Research organisations from the UK and Development Assistance Committee (DAC) listed countries with at least one Principal or Co-Investigator on a GCRF award (active or completed) will be eligible to apply in collaboration with relevant policy makers, practitioners, businesses and other users of research. Organisations will be required to identify promising research and innovation outputs (from one or more GCRF awards) with clear potential and credible pathways to develop tools, products (including commercialisation of data sets), services, processes and/or technologies.

Funding will be provided as institutional block grants for successful award holders to manage strategically. Approximately £8 million is available and depending on quality we anticipate funding 10-15 awards. Applications must be substantive, with a minimum requested budget of £500,000 over an 18 month duration.

All proposals will have to make a clear case for how they comply with ODA guidelines. Proposals must be submitted via the Joint Electronic Submission system (Je-S) by the deadline of 16.00 UK time (BST) on 11 July 2019. Successful awards will have a fixed start date of 01 October 2019. Please note that each organisation is only permitted to lead on one application.

All applications must be submitted through the Engineering and Physical Sciences Research Council (EPSRC). Please note that this is for administrative purposes only. This programme will be delivered by the UKRI International Development team, on behalf of the Research Councils and Innovate UK.
Background and scope
UKRI is committed to enabling and supporting the achievement of the widest benefit to society and economy from the excellent research and capabilities in which we invest. We recognise that the pathway to impact takes time and often extends beyond the lifetime of an individual project. The GCRF Global Research Translation Awards (GRTAs) aim to reach beyond academic impacts by enabling UK and DAC based research organisations to translate research into practical application (including commercialisation), accelerating the delivery of development impact from GCRF funded research (awarded by any GCRF Delivery Partner - UKRI, individual Research Councils, the Academies, UK Space Agency and/or GCRF QR from the Funding Councils). By supporting early-stage projects, it also seeks to reduce the risk for future investors.

Engagement of appropriate partners, including policy makers, practitioners, businesses and other research users is key to delivering impact. This programme has a strong focus on partnership and interdisciplinarity approaches. Applicants are expected to co-design and co-deliver their GCRF GRTA with partner organisations and agencies as appropriate, with particular focus on those within the lowest income countries.

This programme cuts across all GCRF portfolios, supporting interdisciplinary approaches in partnership with relevant individuals, organisations and agencies. This funding will allow institutions both in the UK and DAC countries, with existing GCRF portfolios, to act strategically in order to maximise opportunities to drive forward the translation of these research and innovation outputs, to create and/or develop new tools, products (including commercialisation of data sets), processes, services and/or technologies with potential for implementation at scale. Additional guidance for those wishing to deliver commercial impact can be found on the call webpage.

Applications to this call must demonstrate a clear organisational strategy, identifying promising research and innovation outputs from GCRF awards with clear potential and credible pathways to significant development impact. GCRF GRTAs may build on the outputs from one or multiple GCRF awards (active or completed), either in the same or different thematic areas of focus. Activities supported by the GCRF GRTAs could include:
- Feasibility studies, proof-of-concept pilots, product development and lab and field-based prototyping.
- Testing of innovative ideas in a policy or commercial environment.
- Development of novel value chains.
- Up-take of new technologies and innovations, including integration of research outputs and outcomes into planning, processes and services.

UKRI expects GCRF GRTA funds to be managed strategically. Funding should be used flexibly and take a ‘fail-fast’ approach where relevant in order to enable impact to be achieved in an effective and timely manner. Where appropriate organisations are encouraged to draw on lessons learned from other related impact activities, programmes and approaches they have delivered. By the end of the award, research outputs should be progressed to a stage at which the route to practical application is clear, which may include both non-commercial as well as commercial outputs such as a spin-out, licensing opportunity or the creation of a social enterprise.
GCRF GRTA funding must not be used for activities included within active GCRF awards or duplicate other sources of public or private funding.

** Eligibility **

*Lead research organisation* – only research organisations based in either the UK or a DAC listed country (for example higher education organisations, public laboratories, or other non-profit research intensive organisations) are eligible to lead GCRF GRTA applications. Lead research organisations must:

- have at least one member of staff listed as a Principal or Co-Investigator on an award made under the GCRF; and
- UK-based organisations must have Independent Research Organisation (IRO) status. For more information on current IROs and how to apply for IRO status please see [https://www.ukri.org/funding/how-to-apply/eligibility/](https://www.ukri.org/funding/how-to-apply/eligibility/) or contact Jan Tucker (Jan.Tucker@rcuk.ac.uk); OR
- DAC based organisations must be confident that they are able to meet all of the eligibility and assurance requirements identified in Annex 1 and agree to provide information to UKRI when requested.

The lead organisation will be responsible for the overall management of the award including control, disbursement and assurance of funds, including financial reporting of funds going overseas.

*Principal Investigator* – For this call the Principal Investigator must be the organisational lead for the application. This could be a Head of Department, Head of Faculty, Pro-Vice Chancellor or equivalent. The individual does not need to be a GCRF award holder themselves. Please note that the funds will be awarded to the department associated with the Principal Investigator’s Je-S account.

*Co-Investigators* – Whilst partnerships are strongly encouraged, as this is a block award, no individuals should be listed in the Co-Investigators section of the application.

*Partners* – Applicants are strongly encouraged to partner with appropriate academic and non-academic partners. This can include policy makers, practitioners, businesses and other users of research. These individuals/organisations do not need to have been partners on the original GCRF award(s). You should identify key individuals/partners within your Business Plan.

** Funding **

Approximately £8 million is available and depending on quality we anticipate funding 10-15 awards. Applications must be substantive, with a minimum requested budget of £500,000. Awards will be over an 18 month duration, starting on 01 October 2019.

Applications requesting large budgets are expected to demonstrate a greater breadth of impact, for example spanning multiple research themes/portfolios. It is vital that each application demonstrates that the total budget requested is commensurate to the scale and/or breadth of the proposed development impact(s).
Funding will be provided as block grants for award holders to manage strategically. Please note that all funds will be administered through the lead research organisation. Funds can be requested for all Directly Incurred and Directly Allocated costs, including staff time. All costs should be entered on Je-S as directly incurred costs and flagged as exceptions (supported at 100% fEC). Funds may be used to support costs incurred by partners, including businesses.

Where funds will be directed to businesses, this must be in line with State Aid rules (https://www.gov.uk/guidance/state-aid; http://ec.europa.eu/competition/state_aid/overview/index_en.html). State Aid is a term used by the European Commission. It describes assistance given by a public body or publicly-funded body to organisations on a selective basis that take part in commercial activity which could distort competition and trade within the European Union. The State Aid rules are designed to prevent unfair subsidies.

The following costs are not eligible under this call:
- Indirect, estate and/or overhead costs.
- Individual items of equipment above £10,000. Small equipment and consumables may be requested where appropriate as long as individual items are below £10,000.
- Capital or infrastructure expenditure.
- Fees and/or stipends associated with Masters and PhD studentships. Project specific travel and subsistence and research costs associated with students may be included.

In addition please note that a maximum of 20% of the total requested budget can be used for administration costs.

Applicants are asked to consider how their proposed activities could be scaled to accelerate delivery of impact within the first 6 months of the award.

All awards are required to adhere to UKRI Grant Terms and Conditions (https://www.ukri.org/files/legacy/news/grant-fec-tcs-january-2018-v1-pdf/).

**How to apply**
Applications must be submitted by **16:00 BST on Thursday 11th July 2019**. Only those proposals submitted through the Je-S system will be accepted for processing. Applications received after this deadline will not be considered or processed.

Each organisation is only permitted to lead on one application. Should multiple applications be received, the organisation will be asked to select which one they would like to be considered by the Panel.

**Please note that the call will not be available on Je-S until 29th May 2019.**

In addition to the standard proposal document (Je-S form), each application must consist of the following documentation:

<table>
<thead>
<tr>
<th>Document</th>
<th>Maximum page length</th>
<th>Je-S attachment type</th>
</tr>
</thead>
<tbody>
<tr>
<td>GCRF GRTA Business Plan</td>
<td>8 pages</td>
<td>Case for Support</td>
</tr>
<tr>
<td>ODA compliance statement</td>
<td>1 page</td>
<td>Non-UK Component</td>
</tr>
<tr>
<td>Data management plan</td>
<td>1 page</td>
<td>Data management plan</td>
</tr>
<tr>
<td>Gender Equality Statement</td>
<td>1 page</td>
<td>Non-UK component</td>
</tr>
</tbody>
</table>
Letters of Support (optional) 2 pages per letter Letter of Support

As a minimum, font size 11 in Arial or other sans serif typeface of equivalent size to Arial font size 11 must be used for the above documents.

**Standard proposal document**

All costs must be entered into the standard proposal document as ‘Other Directly Incurred’ costs and flagged as exceptions. All costs must be entered using the following format: In the description box you should enter - ‘Organisation: Country: Cost Category: Cost Description.

The cost categories for this call are as follows:

- Staff
- Other Directly Incurred Costs
- Travel and Subsistence

E.g.

- University of Nairobi: Kenya: Staff: Salary for Professor Smith plus 1 x PDRA
- University of Nairobi: Kenya: Travel and Subsistence: 4 x flights
- University of Nairobi: Kenya: Other Directly Incurred Costs: 5 x Workshops including catering and accommodation

The ‘Summary’ and ‘Impact Summary’ sections will be made available on the Gateway to Research database and Research Council websites, therefore applicants should ensure that these are written in plain English and any confidential information is not included in these sections.

**Please note that typing into a text box is not detectable by the system and is regarded as system inactivity. Please remember to save text regularly.**

Separate guidance on setting up Je-S accounts can be found on the call website, in addition full guidance on the Je-S system can be found via the Je-S help text. This is available in every page of your Je-S form, click on the question mark against any section (or on the word ‘Help’ in the top right hand corner of each page). Please see Contacts section for contact details.

**GCRF GRTA Business Plan (8 pages)**

This must be completed on the form provided. Please find below guidance on the information you should include under each section:

- **Strategic aims and objectives for the GCRF GRTA**
  - Overview of the organisation’s strategic aims and objectives for this funding, including links to broader organisational innovation and commercialisation strategies where relevant.
  - What is the development need(s), challenge(s) and/or opportunity(ies) identified? If aiming to commercialise, please include specific information about the market opportunity (need, potential market, potential customers/users etc.).
  - What is the scale of the potential impact(s) and how will it transform the relevant sector(s)?

- **Planned approaches and activities**
- **Anticipated outputs, outcomes and associated measures of success**
  - What are the specific outputs, outcomes and impacts you anticipate delivering?
  - How will ambitious but realistic targets be set and achieved?
  - What approach will be taken to track and demonstrate success?

- **Leadership, management, governance and assurance**
  - Description of leadership, management, governance structures and processes (including monitoring and ensuring ODA compliance).
  - Processes described must provide assurance to UKRI in relation to the necessary transparency, traceability and attribution of GRTA funds.

- **Risks (technical, commercial, environmental and political) to its success**
  - The main risks and uncertainties of the project, including the technical, commercial, environmental and political risks.
  - How you will mitigate these risks.
  - Are there any outputs that are likely to be subject to regulatory/legal requirements, certification, ethical issues and how will you manage this?

- **Requested funds and ensuring value for money (VfM)**
  - Please provide an indicative breakdown of the budget per quarter.
  - Please indicate where there are opportunities to scale up activity within the first two quarters (October 2019 – March 2020).
  - How will you ensure value for money in the delivery of this award?
  - How will the GRTA complement and add value to any other ODA funding being received by the organisation?

Please note that VfM does not necessarily mean the cheapest option. DFID’s 3 E’s (economy, efficiency and effectiveness) provides a useful framework for considering VfM. Due to the nature of the GCRF GRTAs, the funding is intended and expected to be used flexibly. This will be taken into account during assessment.

**ODA compliance statement (1 page)**

To comply with ODA requirements, proposals must make clear how their primary purpose is to promote the economic development and welfare of a developing country or countries. There are no priority countries, proposals may relate to any country or countries on the DAC list except those which are flagged as likely to graduate from the list during the course of the proposed project. If a country is flagged as likely to graduate it cannot be the primary focus of a proposal, although it can be included as an additional case study or comparison.

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Applicants must clearly demonstrate how they meet ODA requirements through their Business Case submission. In addition, all proposals must include a mandatory ‘Non-UK Components’ attachment addressing the following three questions:

1. Which country / countries on the DAC list will directly benefit from this proposal?
2. How is your proposal directly and primarily relevant to the development challenges of these countries?
3. How do you expect that the outcome of your proposed activities will promote the economic development and welfare of a country or countries on the DAC list?

You should describe the benefits to those inside (named partners) and outside the GRTA. Be clear about what stakeholder groups you expect to benefit from this project, and avoid making generic statements.

Further guidance on how to submit the ODA compliance statement as an attachment is provided in the call-specific Je-S Guidance. General advice on ODA and links to other useful sources of information are provided on the UKRI website and UKRI guidance on ODA in relation to GCRF is available here.

Initial ODA compliance assessment will take place within the UKRI, though final decisions may include input from commissioning panels as well as external sources of ODA expertise.

**Data management plan (1 page)**
UKRI recognises that plans for sharing data will vary according to the type of data collected. Data sharing should be driven by scientific benefit and should also be cost effective. Data should be shared using established standards and existing resources where this is possible.

Applicants should include details of:

- Data areas and data types – the volume, type and content of data that will be generated, e.g. experimental measurements, models, records and images
- Standards and metadata – the standards and methodologies that will be adopted for data collection and management and why these have been selected
- Relationship to other data available in public repositories
- Secondary use – further intended and/or foreseeable research uses for the completed dataset(s)
- Methods for data sharing – planned mechanisms for making these data available, e.g. through deposition in existing public databases or on request, including access mechanisms where appropriate
- Proprietary data – any restrictions on data sharing due to the need to protect proprietary or patentable data
- Timeframes – timescales for public release of data
- Format of the final dataset

**Gender equality statement (1 page)**
Official Development Assistance provided by UKRI must comply with the requirements of the International Development (Gender Equality) Act 2014 which states, the “desirability of providing development assistance that is likely to contribute to reducing poverty in a way which is likely to contribute to reducing inequalities between persons of different gender”.

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Applications must include a Gender Equality Statement, outlining how applicants have taken meaningful yet proportionate consideration as to how the project will contribute to reducing gender inequalities. This must be no longer than a one page and is a mandatory attachment.

Applicants are required to address the below criteria, with an understanding that, depending on the nature of their research and innovation, not all questions will be applicable.

Criteria to address while considering gender impact:
- Have measures been put in place to ensure equal and meaningful opportunities for people of different genders to be involved throughout the project? This includes the development of the project, the participants of the research and innovation, and the beneficiaries of the research and innovation.
- The expected impact of the project (benefits and losses) on people of different genders, both throughout the project and beyond.
- The impact on the relations between people of different genders and people of the same gender. For example, changing roles and responsibilities in households, society, economy, politics, power, etc.
- How will any risks and unintended negative consequences on gender equality be avoided or mitigated against, and monitored?
- Are there any relevant outcomes and outputs being measured, with data disaggregated by age and gender (where disclosed)?

UKRI reserves the right to reject a proposal where the Gender Equality Statement has not been sufficiently considered with no attempt to address the criteria above.

A link to further guidance for applicants on Gender Equality Statements is available on the call page.

Letters of Support (maximum 2 pages per letter) - optional
Where appropriate please attach signed Letters of Support from key partners. Where possible these should be on headed paper. The letter should:
- confirm the rationale for supporting the GRTA and describe how they have been engaged in the preparation of the application; and
- outline their intended involvement during the lifetime of the GRTA.

Where relevant you may also wish to include a Letter of Support from your Tech Transfer Office (or equivalent) outlining their role in delivering the GRTA.

Application process
All proposals must be made through the Joint Electronic Submission (Je-S) system by 16:00 BST on 11 July 2019. Late submissions will not be accepted.

In order to use the Je-S system, Principal Investigators and their organisations need to be registered on the system a minimum of 1 week before the call closing date. Registration of both the Principal Investigator’s organisation and their own details must be completed before the proposal can be formally submitted to the UKRI.

To submit a proposal, applicants must:
1. Log in to the Joint Electronic System (Je-S)
Applications submitted to the wrong call will not be accepted.

Please note that when submitted on Je-S, your application will be sent to the main Je-S submitter account for your organisation. It is important that you allow sufficient time for the proposal to be forwarded from your institution’s submitter pool to UKRI before the scheme deadline. When you submit your application to the submitter pool you will receive a confirmation email to your registered address. Once the Je-S contact at your institution submits the application to UKRI you will receive a second confirmation email indicating that UKRI has received your proposal. This second email will contain details of the exact time and date UKRI received your application. Please ensure you read any emails received carefully, to be sure that you have received confirmation that your application has been submitted. Further Je-S guidance can be found on the call webpage.

Care and attention must be given to completing the online form correctly. Applications submitted by the deadline will be checked by UKRI. Proposals that do not meet the call requirements or are not completed correctly may be rejected by the UKRI office. Applications will be considered by a specially convened international and interdisciplinary panel of academic and non-academic experts at a meeting in August 2019. The panel will be asked to assess the proposals against the assessment criteria below. The panel will make a formal recommendation to UKRI.

Please note that UKRI may apply some conditions on grants, and there may be subsequent negotiations on the details of the support offered. Funding decisions are expected to be announced in September 2019 and awards must commence on 01 October 2019.

Assessment criteria
GCRF GRTA applications will be assessed using the following criteria:

Strategic aims and objectives for the GCRF GRTA
- Does the application articulated a clear strategy which identifies specific development needs, challenges and/or opportunities? Where relevant, is it well aligned with other related organisational strategies
- Is the primary focus to deliver significant social and economic impact in DAC countries through the development and/or delivery of tools, products, services, processes and/or technologies?
- Where relevant have the applicants demonstrated a sound understanding of the relevant markets (including size, value and competition) and any intellectual property considerations?

Planned approaches and activities
- Have the applicants identified the specific GCRF awards they are building on?
- Does the application outline specific approaches and activities which are aligned to the strategic aims and objectives of the GRTA?
- Have the applicants proposed an interdisciplinary approach and have appropriate partners (including researchers, practitioners and policy makers) been sufficiently engaged?

_Anticipated outputs, outcomes and associated measures of success_
- Are the planned approaches and activities likely to translate into transformative ODA relevant impacts (beyond academia)?
- Have the applicants taken into consideration the relevant in-country context and demonstrated local appetite and capacity to implement solutions?
- Does the application identify clear and achievable targets and success measures?

_Leadership, management, governance and assurance_
- Have appropriate structures and processes been proposed and will the approach ensure accountability and transparency, and enable working across international research organisations, disciplines and with external stakeholders?
- Does the proposed approach allow flexibility to adapt over the lifetime of the award?

_Risks (technical, commercial, environmental and political) to its success_
- Does the application clearly identify the relevant risks, and have appropriate mitigations been identified?

_Value for money_
- Is the scale of investment and activity commensurate with the scale of the proposed development impact?

_Gender Equality_
- Does the Gender Equality Statement demonstrated sufficient consideration of gender equality, potential barriers to delivering impact, and/or if there is potential for the proposed research and innovation to exacerbate inequalities?

_Reporting_
A narrative report will be required upon completion of the award. In addition, successful applicants will be required to report research outcomes on ResearchFish in line with standard UKRI Terms and Conditions.

Successful applicants will need to submit a Final Expenditure Statement through Je-S within three months of the end of the award.

_Equality, Diversity and Inclusion_
UKRI is committed to equality, diversity and inclusion, and to continuing to attract and nurture talented people from the widest pool to remain internationally competitive in research and innovation. UKRI believes that everyone has a right to be treated with dignity and respect, and to be provided with equal opportunities to flourish and succeed. We also recognise, and will seek to maximise, the benefits achieved by diversity of thought and experience within inclusive groups, organisations and the wider community. UKRI is therefore committed to
ensuring that the best potential researchers from a diverse population are attracted into research careers. For further information, please see our Equality, Diversity and Inclusion Principles and Action Plan - [https://www.ukri.org/about-us/policies-and-standards/equality-diversity-and-inclusion/](https://www.ukri.org/about-us/policies-and-standards/equality-diversity-and-inclusion/)

**Research Ethics**
All GCRF projects must be underpinned by a strong research ethic, based on mutual respect and understanding for different cultural, ethnic, social and economic beliefs and practices. Solutions to any development challenge(s) must be rooted in, and acceptable to, the institutions, communities and societies where they will operate.

Ethical issues should be interpreted broadly and may encompass areas where regulation and approval processes exist as well as areas where they do not. Applicants must ensure that the proposed activities will be carried out to a high ethical standard and must clearly state how any potential ethical and health and safety issues have been considered and will be addressed, ensuring that all necessary ethical approval is in place before the work commences and all risks are minimised. More guidance can be found on the call website.

**Equitable Partnerships**
Partnerships are a key pillar of the GCRF strategy. UKRI developed the following statement of expectation for research partnerships in consultation with researchers from East Africa. “Partnerships should be transparent and based on mutual respect. Partnerships should aim to have clearly articulated equitable distribution of resources, responsibilities, efforts and benefits. Partnerships should recognise different inputs, different interests and different desired outcomes and should ensure the ethical sharing and use of data which is responsive to the identified needs of society.”

**ODA transparency and reporting**
As part of the UK government’s commitment to ODA transparency and in line with DfID ODA reporting requirements, UKRI is responsible for publishing information about UKRI ODA grants including project titles and summaries via the International Aid Transparency Initiative (IATI) registry and via DfID’s national statistics. The purpose of publishing information via the IATI registry is to make information about ODA easily accessible to governments, stakeholders and other relevant groups in beneficiary countries. All UKRI funded projects from this programme will be published in this way. Please therefore write your project title and summary in such a way that they are meaningful and accessible to non-specialist audiences, following publication. We would be grateful if you would ensure that the project title and summary are written in plain English and avoid the use of jargon, acronyms, puns and plays on words. Please also make clear in your project title and summary how your project is ODA compliant, for example by identifying the development challenge(s) being addressed, the aims of the project and the beneficiary countries.

**Due Diligence**
As part of UKRI funding assurance, non-UK research organisations may be requested to complete a UKRI Overseas Due Diligence Questionnaire. Please be aware that research organisations may be contacted by UKRI at any point during the assessment process. This is in order to expedite our assurance process.
Safeguarding
UKRI condemns all forms of harm and abuse, including bullying and harassment. We take a zero tolerance approach to harm and abuse to any individual employed through or associated with our programmes in all contexts; whether in humanitarian or fragile and conflict-affected settings, in other field contexts, or within the international or UK research and development community which we fund. We expect institutions to promote the highest standards in organisational culture, and have in place the systems and procedures required to prevent and tackle all incidents of harm and abuse. Applications must detail how they will identify and manage safeguarding risks and what policies and procedures will be in place to enable reporting and investigation of allegations when they arise. We reserve the right to terminate individual research funding contracts and grants if a breach of safeguarding practice is proven and to review the eligibility of organisations to receive major awards.

What we will do with your information
UK Research and Innovation understands the importance of protecting personal information and is committed to complying with the General Data Protection Regulation 2016/679 (GDPR). It is committed to fostering a culture of transparency and accountability by demonstrating compliance with the principles set out in the Regulation.

GDPR sets out the rules for how organisations must process personal data and sensitive personal data about living individuals. It gives individuals the right to find out what personal data is held about them by organisations and to request to see, correct or erase personal data held.

UKRI needs to collect and process personal data about the people (including employees and individuals) it interacts with to carry out its business effectively.

UKRI is committed to ensuring that employees are appropriately trained and supported to achieve compliance with GDPR. Click here to read UKRI's full GDPR Policy.

Timetable
- Call for proposals opens 8th May 2019
- Closing date for proposals 11th July 2019
- Assessment panel meeting 14th August 2019
- Decisions announced 2nd September 2019
- Grants start 1st October 2019

Contacts
All queries or comments about this call should be addressed to: gcrf@rcuk.ac.uk or telephone 01793 444014.

Enquiries relating to technical aspects of the Je-S form should be addressed to:
Je-S Helpdesk: jeshelp@je-s.ukri.org
Telephone: +44 (0)1793 444164

The Helpdesk is staffed Monday–Thursday 08:30–17:00, Friday 08:30–16:30 UK time (excluding public and other holidays).
### Ability to deliver
- provide evidence of a strong track record of maximising the wider impact and value of its research to the benefit of local economies and society;
- have a cohort of researchers (normally a minimum of 10) with sufficient capacity to deliver research and a demonstrated track record. This should include a significant number of publications in journals and/or monographs with key academic publishers, and/or other outputs that have been subject to peer review. Journal quality should take into account benchmark measures appropriate to the regional context and research disciplines;
- have a track record of staff, while employed at the organisation, leading or co-leading innovative research projects in the previous five years including, if applicable, directing postdoctoral researchers and/or research students; and
- have sufficient financial support for research at the organisational level to ensure the availability of essential infrastructure and the long-term sustainability of research activity, as evidenced by research project income across all projects totalling at least £100k pa over the previous three years.

### Governance and control
- be a higher education organisation, public laboratory, or non-profit research intensive organisation;
- have a governing board with independent representation appointed to jointly oversee the management of the whole organisation;
- have satisfactory processes for preventing, detecting, reporting and responding to allegations of fraud, bribery and corruption;
- have satisfactory processes for the effective collection, management, analysis and dissemination of data;
- have satisfactory processes in place that meet Research Integrity and Ethics requirements, including processes for dealing with allegations of misconduct;
- be subject to an independent annual audit; and
- have measures in place to prevent and mitigate conflict of interest which could affect employees or governing board members participation in decision-making.

### Financial stability
- be permitted by their country’s government to receive funding from foreign sources;
- have a bank account that is in its legal name; and that can be reconciled to the finance management system;
- have a basic finance management system that can be used to reconcile the bank account, to record all cash and payments ensuring that all transactions can be individually identified and provides suitable storage for supporting documentation; and
- have satisfactory procedures in place for making payments for per diem, travel advances or review of receipts and subsequent reimbursement of expenses for approved official travel.

### Sub-contract Management
- Ensure there is a policy in place to sufficiently manage subcontractors including provisions for ensuring their compliance with UKRI Grant terms and conditions.