Citizen Science Exploration Grant

Justification of Resources

All requested resources, including staff time, must be fully justified. Items that would ordinarily be found in an organisation should include justification, both for why they are required for the project and why they cannot be provided from the lead organisation’s own resources.

The page limit for the Justification of Resources is maximum two sides of A4.

A maximum of £20k may be requested (100% fEC). Applicants are required to calculate the necessary costs to deliver their proposed project and give a breakdown of these requirements. The payroll costs of all staff, full or part-time, who work on the project, and whose time can be supported by a full audit trail may be included; and the need for such staff should be justified. To ensure that you do not miss any costings from the Je-S form or any justification of the items requested, please consult the guidelines below –

<table>
<thead>
<tr>
<th>Cost to the proposal</th>
<th>Justification needed</th>
<th>Questions to consider and answer in the justification</th>
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</table>
| Principal and co-investigator time | • The time that the principal investigator and co-investigator(s) spend on the grant has to be justified | • How much time do you intend to dedicate to the project?  
  • Will you be doing all the research yourself?  
  • Have you factored in enough time to work with project partners and visit other collaborators?  
  • Are you only managing the staff on the project? |
| Researcher/Technician/staff | • Need to justify why any staff is needed for the proposed work and why the proposed time input is appropriate | • Is the work of appropriate content or technical difficulty to warrant employing a researcher/technician/staff? |
| External contacts: Experts and public engagement | • Need to explain why consulting with expert(s) is appropriate  
  • Need to justify any additional costs required to involve public volunteers, e.g. focus groups, inclusive innovation | • Are planned collaborations with external contacts appropriate for project aims?  
  • Is the amount of contact time planned suitable for achieving project goals? |
| Travel and subsistence | • Need to give a full break down of the costs in the Je-S form. For example, how many people are travelling and where are they going and why? | • If you are planning to visit people to discuss your work, you should explain why those are the right people to talk to and how they can contribute to you meeting your objectives  
  • Travel costs incurred when using facilities should be included where necessary |
| Other directly incurred costs | • Need to give a description of what has been requested and why  
  • Every item requested must be justified | • You must justify the need for any equipment requested  
  • You must provide a breakdown of any costs which are included for bulk items |