

## UK Research and Innovation Future Leaders Fellowships Peer Review College – Terms and Conditions

1. Membership of the UK Research and Innovation (UKRI) Future Leaders Fellowship (FLF) Peer Review College (PRC) is open-ended but will be reviewed every year to ensure that membership expertise reflects the needs of the programme. Members are able to withdraw their membership at any point.
2. All members must abide by the UKRI conflicts of interest policy ([www.ukri.org/about-us/governance-and-structure/conflicts-of-interest/](http://www.ukri.org/about-us/governance-and-structure/conflicts-of-interest/)) and consider The Seven Principles of Public Life ([www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2](http://www.gov.uk/government/publications/the-7-principles-of-public-life/the-7-principles-of-public-life--2)) when carrying out their role.
3. PRC members agree to provide informed, objective, and timely reviews for up to four proposals per FLF round (up to eight proposals per year), and in exceptional circumstances may be asked to review more proposals if required.
4. Where interdisciplinary proposals are being reviewed PRC members will, as part of their review, make clear which aspects of the proposal are covered by their expertise and provide comments as appropriate.
5. Members are expected to provide reviews via the online Joint electronic Submission (Je-S) system within 15 working days of receipt of a proposal, or within a mutually agreed extended period if appropriate.
6. If unable to meet a review request PRC members should notify the FLF Central Team within five working days by declining the request via the Je-S system.
7. PRC members should keep their Je-S details up to date, particularly those elements relating to availability to undertake reviews, those describing areas of expertise, and those providing contact details.
8. PRC members should undertake the training provided by the UKRI FLF Central Team for college members.
9. PRC membership will be made publically available on the UKRI FLF webpages.