

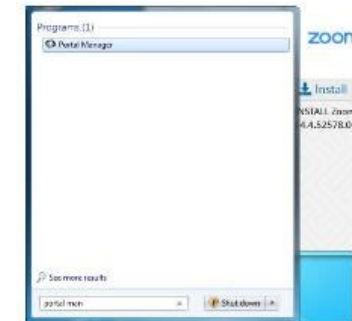
Software Download

UKSBS ISS Supported Computers go to the Portal Manager, then the UKSBS Software Portal.

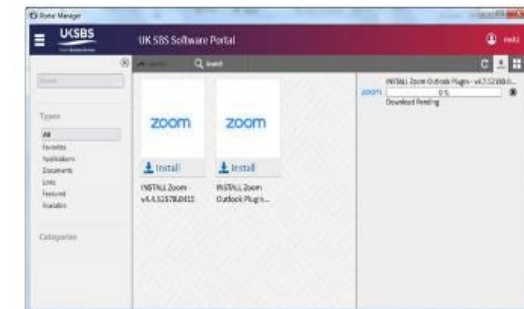
20th May 2019 the application will be pushed to your computer so only SSO Sign required.

How to install the Zoom Desktop client and the Zoom Outlook plug-in

- Click on the start menu and type 'Portal Manager' – after a few letters you should have the 'Portal Manager' link at the top of the search result.
- Click on the 'Portal Manager' and the 'UK SBS Software Portal' should open as shown. The number of software packages shown will vary, but you should select the 'Install Zoom' and or 'Install Zoom Outlook Plugin'.



- Click on the install button under the Zoom icon.
- After a few seconds pending, the status should show 'downloading' then 'installing'.
- After approximately 3-5 minutes, the install progress should complete and the Zoom icon will appear on the Desktop and the plug-in will appear in Outlook after a reboot.
- If you experience any issues, please report these to the ISS helpdesk. In the usual way.



Software Download

UKRI Supported
Computers.

MRC, STFC
Supported
Computers

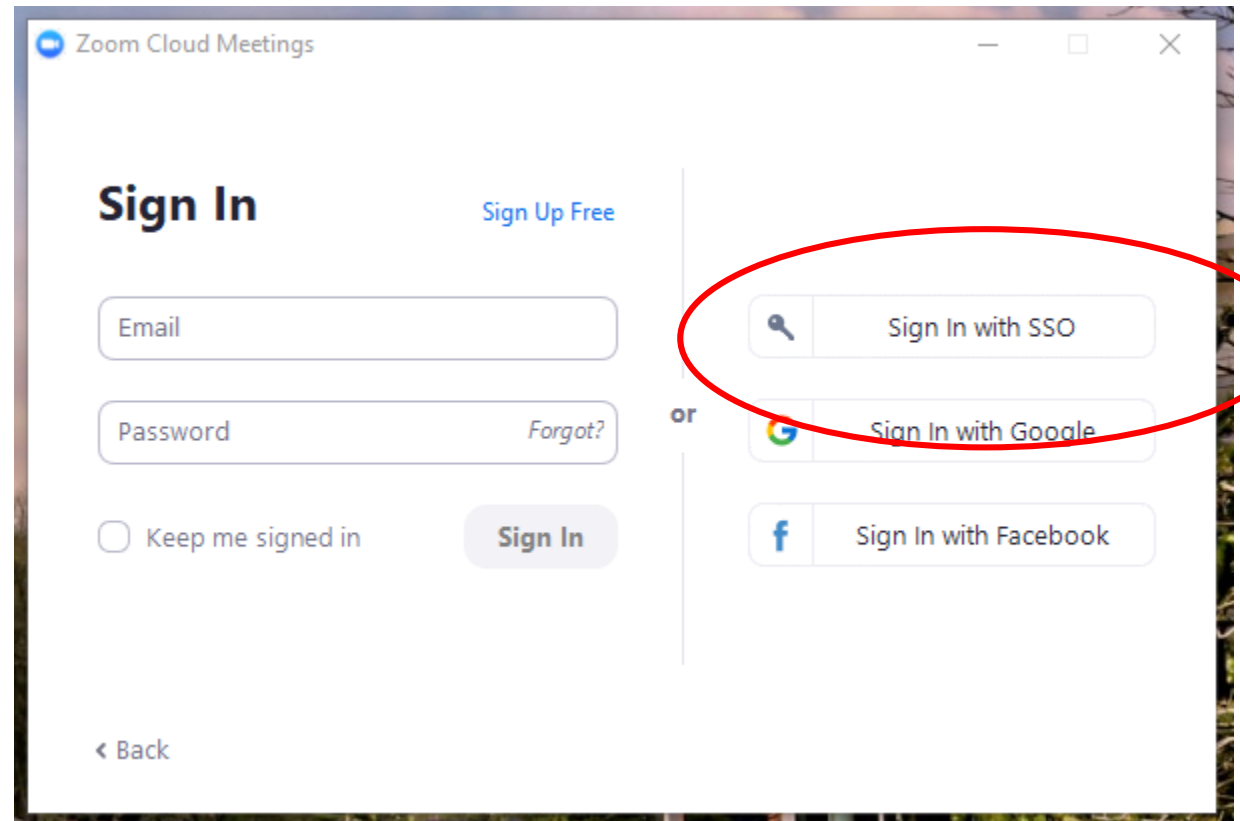
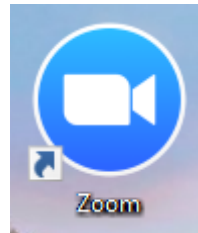
*Software available
from Software
Centre.*

The screenshot displays the Windows Software Center application. The search bar at the top contains the text 'software'. The left sidebar shows navigation options: Home, Software Center (Desktop app), Apps, Apple Software Update, Search the web, Documents (4+), Settings (2), and Store (1). The main content area features the Science & Technology Facilities Council logo and a list of application categories: Applications, Updates, Operating Systems (with a notification badge '1'), Installation status, Device compliance, and Options. Below the categories, there are filter and sort controls: 'All' and 'Required' buttons, a 'Filter:' dropdown menu set to 'All', and a 'Sort by:' dropdown menu set to 'Most recent'. The search results are displayed as a grid of application tiles. The visible tiles include:

| Application Name | Developer | Version |
|-----------------------------------|-----------|----------------|
| Zoom Plugin for Microsoft Outlook | Zoom | 4.6.48723.0311 |
| Zoom Client for Meetings | Zoom | 4.3.46560.0311 |
| Mricosoft Project Pro 2016 [DS] | Microsoft | 2016 |
| Micrc 2016 | Micro: | 2016 |

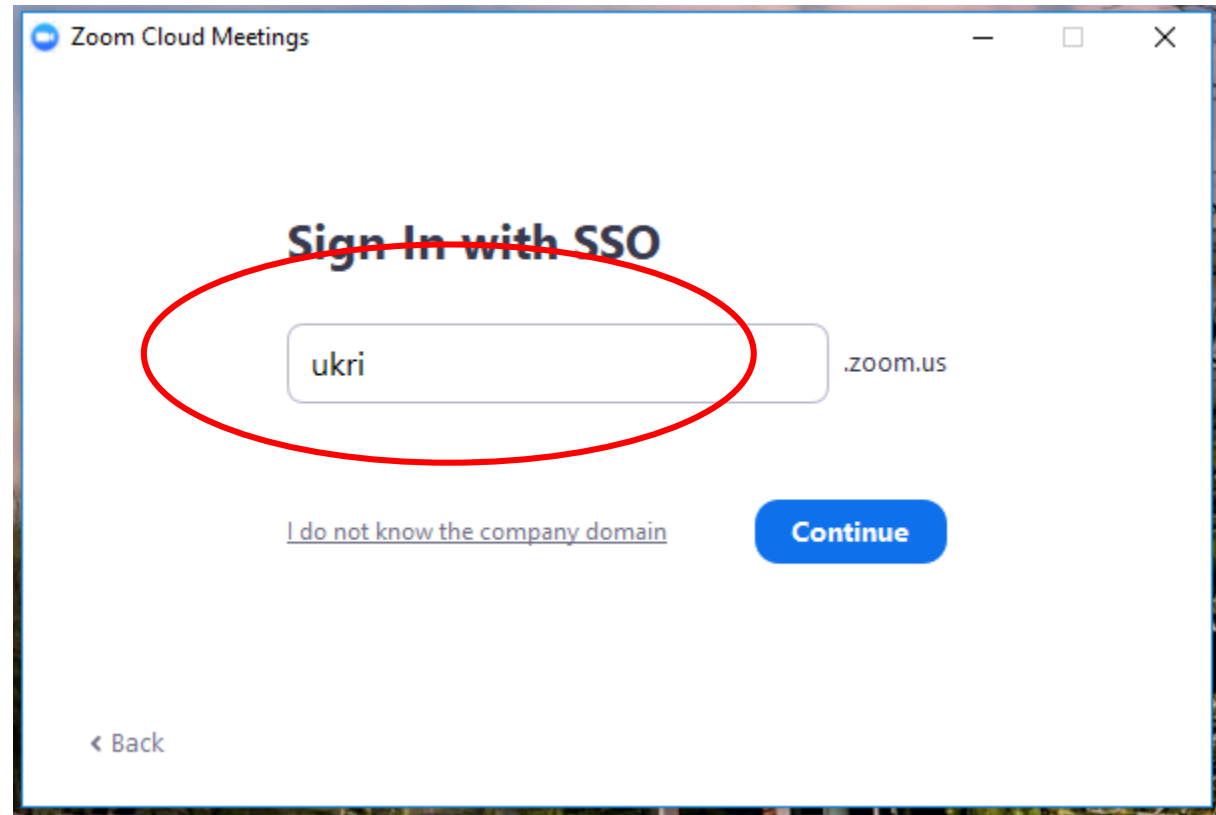
Sign in to Desktop Client APP

Once downloaded locate and open the App or find in Applications folder Sign in using the SSO option.



Domain - UKRI

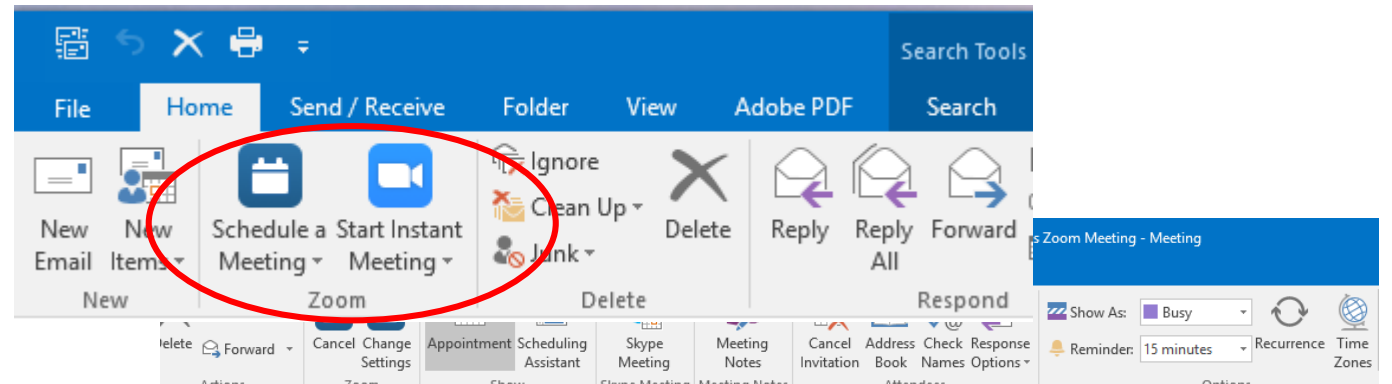
When prompted
enter UKRI and
continue.



Outlook Plug-in

Once downloaded exit Outlook and reopen it for changes to take effect.

The Zoom Plugin should appear in the Tab.



The screenshot shows the Microsoft Outlook ribbon interface. The 'Home' tab is active, and the 'Zoom' group is highlighted with a red circle. The 'Zoom' group contains two buttons: 'Schedule a Meeting' and 'Start Instant Meeting'. Below the ribbon, a meeting invitation is displayed. The invitation is from Laura Bennett (laura.bennett@stfc.ac.uk) with the subject 'Laura Bennett's Zoom Meeting'. The location is a Zoom meeting link: <https://ukri.zoom.us/j/905617458>. The start time is Tuesday, 30/04/2019 at 17:00, and the end time is Tuesday, 30/04/2019 at 18:00. The invitation text reads: 'Laura Bennett is inviting you to a scheduled Zoom meeting.' Below the invitation, there is a 'Join Zoom Meeting' button and the same Zoom link.