Sent by email: Dear

Freedom of Information/EIR ref UKRI – 2018/0085

Thank you for your Freedom of Information request submitted on 18th July 2018 in which you requested the following:

Your Request:

Dear Information/Data Officer,

Can I please make a request under the Freedom of Information Act and I would like to request the following information about the organisation’s Local Area Network (LAN) environment.

Please can you send me the organisation’s Local Area Network (LAN) contract, which may include the following:

- Support and Maintenance- e.g. switches, router, software etc
- Managed- If this includes services than just LAN.

1. Contract Type: Managed or Maintenance
2. Existing Supplier: Who is the current supplier?
3. Annual Spend for each supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.

4. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.

5. Number of Sites: The number of sites, where equipment is supported by each contract.

6. Hardware Brand: What is the hardware brand of the LAN equipment?

7. Contract Description: Please provide me with a brief description of the overall contract.

8. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.

9. Contract Expiry Date: When does the contract expire?

10. Contract Review Date: When will the organisation is planning to review the contract?

11. Responsible Officer: Contact details including name, job title, contact number and email address?

If the LAN maintenance is included in-house please include the following information:

1. Hardware Brand: What is the hardware brand of the LAN equipment?
2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
3. Number of Sites: Estimated/Actual number of sites the LAN covers.
4. Responsible Officer: Who within the organisation is responsible for LAN please provide me with contact details including name, job title, contact number and email address?

If the contract is managed by a 3rd party e.g. Can you please provide me with

1. Existing Supplier: Who is the current supplier?
2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
3. Number of Sites: Estimated/Actual number of sites the LAN covers.
4. Contract Type: Managed, Maintenance, Installation, Software
5. Hardware Brand: What is the hardware brand of the LAN equipment?
6. Contract Description: Please provide me with a brief description of the overall contract.
7. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.
8. Contract Expiry Date: When does the contract expire?
9. Contract Review Date: When will the organisation is planning to review the contract?
10. Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address?

Thanks in advance,

**Our response:**

I can confirm UKRI does hold some of the information you requested.

Please find attached files containing the information you requested.

If you have any queries about this response please contact me, or if you are unhappy with the service you have received in relation to your request and wish to request a review of our decision, please write to:

**Complaints Officer**  
UK Research and Innovation  
Polaris House  
North Star Avenue  
Swindon  
SN2 1FL  
Email: foi@ukri.org

Please quote the reference number above in any future communications.

If you are still not content with the outcome of the review, you may apply to refer the matter to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the review procedure provided by UKRI. The Information Commissioner can be contacted at:

**Information Commissioner**  
Wycliffe House,  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Enquiry/Information Line: Between 9am and 5pm Monday to Friday 0303 123 1113 or 01625 545745

Further information about the Office of the Information Commissioner can be found at [http://www.ico.gov.uk/](http://www.ico.gov.uk/)
Yours sincerely,

UK Research and Innovation, Information Governance Team
Email: foi@ukri.org
UKRI (INNOVATE)

Please can you send me the organisation’s Local Area Network (LAN) contract, which may include the following:

- Support and Maintenance - e.g. switches, router, software etc
- Managed - If this includes services than just LAN.

1. Contract Type: Managed or Maintenance
   *Maintenance*

2. Existing Supplier: Who is the current supplier?
   *Vodafone*

3. Annual Spend for each supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.

   **£75,000 - this includes other non LAN related services**

4. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.

   *450*

5. Number of Sites: The number of sites, where equipment is supported by each contract.

   *3*

6. Hardware Brand: What is the hardware brand of the LAN equipment?

   *Cisco Meraki*

7. Contract Description: Please provide me with a brief description of the overall contract.

   *Network maintenance and support*

8. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.

   *2 years*

9. Contract Expiry Date: When does the contract expire?

   *October 2020*

10. Contract Review Date: When will the organisation is planning to review the contract?

    *July 2020*
11. Responsible Officer: Contact details including name, job title, contact number and email address?

Interim Deputy Director - IT

If the LAN maintenance is included in-house please include the following information:

1. Hardware Brand: What is the hardware brand of the LAN equipment?
   
   Cisco Meraki

2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
   
   450

3. Number of Sites: Estimated/Actual number of sites the LAN covers.
   
   3

4. Responsible Officer: Who within the organisation is responsible for LAN please provide me with contact details including name, job title, contact number and email address?

Interim Deputy Director - IT

If the contract is managed by a 3rd party e.g. Can you please provide me with

Not applicable

1. Existing Supplier: Who is the current supplier?

2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.

3. Number of Sites: Estimated/Actual number of sites the LAN covers.

4. Contract Type: Managed, Maintenance, Installation, Software

5. Hardware Brand: What is the hardware brand of the LAN equipment?

6. Contract Description: Please provide me with a brief description of the overall contract.

7. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.

8. Contract Expiry Date: When does the contract expire?

9. Contract Review Date: When will the organisation is planning to review the contract?
10. Responsible Officer: Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address?
Can I please make a request under the Freedom of Information Act and I would like to request the following information about the organisation’s Local Area Network (LAN) environment.

Please can you send me the organisation’s Local Area Network (LAN) contract, which may include the following:

Support and Maintenance- e.g. switches, router, software etc

UK SBS provide Support and Maintenance

- Managed- If this includes services than just LAN.

UK SBS manage the services that UK RI utilise

1. Contract Type: Managed or Maintenance

All equipment such as switches and routers are procured under OEM warranty for support and maintenance.

Management of the Estate is provided in house by UK SBS

2. Existing Supplier: Who is the current supplier?

UK SBS procure manage and maintain the network
3. Annual Spend for each supplier: What is the annual average spending on the supplier above? If there is more than one supplier please split the annual averages spend for each supplier.

CISCO
Difficult to provide an annual spend on this one as multiple factors can influence spend such as infrastructure expansion or hardware replacement.

Juniper approx. £21,000

Checkpoint Firewall £80,000

4. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.

Approx. 1100 FTE’s for UKRI not including UK RI Corporate

5. Number of Sites: The number of sites, where equipment is supported by each contract.

Polaris House

6. Hardware Brand: What is the hardware brand of the LAN equipment?

Primarily Cisco, Juniper, Checkpoint some miscellaneous items.

7. Contract Description: Please provide me with a brief description of the overall contract.

The three main suppliers are purchased under standard manufacturers support and maintenance agreement and managed and maintained in house by UK SBS on behalf of the client.

8. Contract Duration: What is the duration of the contract is and can you please also include any extensions this may include.

Contracts Procured and supplied by UK SBS are renewed on an annual basis

9. Contract Expiry Date: When does the contract expire?

Checkpoint July 2019

Juniper March 2019

10. Contract Review Date: When will the organisation is planning to review the contract?

Contracts are reviewed on average around two to three months in advance of expiry
11. Responsible Officer: Contact details including name, job title, contact number and email address?

All initial contact regarding these contracts should be through the UK SBS Supplier management team. And where appropriate the necessary individual will be engaged.

Regarding this request UK SBS supplier management team

If the LAN maintenance is included in-house please include the following information:

1. Hardware Brand: What is the hardware brand of the LAN equipment?
   
   Please refer to my previous answer

2. Number of Users: Please can you provide me with the number of users this contract covers. Approximate number of users will also be acceptable.
   
   Please refer to my previous answer

3. Number of Sites: Estimated/Actual number of sites the LAN covers.
   
   Please refer to my previous answer

4. Responsible Officer: Who within the organisation is responsible for LAN please provide me with contact details including name, job title, contact number and email address?
   
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If the contract is managed by a 3rd party e.g. Can you please provide me with
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9. **Contract Review Date:** When will the organisation is planning to review the contract?

10. **Responsible Officer:** Who within the organisation is responsible for each of these contract(s) please provide me with contact details including name, job title, contact number and email address?

    UK SBS supplier management team are the point of contact