



EPSRC - Equality Impact Assessment

Question	Response
1. Name of policy/funding activity/event being assessed	Manufacturing the Future – investigator led applications through standard mode
2. Summary of aims and objectives of the policy/funding activity/event	To process and assess grants for standard mode funding. This is an open call to encourage the sustained use of the standard mode route of funding by the manufacturing research community.
3. What involvement and consultation has been done in relation to this policy? (e.g. with relevant groups and stakeholders)	BIT (Business Improvement Team) Portfolio Managers and others through XBIRT Panel members through panel feedback questionnaires Manufacturing the Future (MtF) theme and Strategic Advisory Team (SAT)
4. Who is affected by the policy/funding activity/event?	Applicants, reviewers, panel members, Mtf theme members
5. What are the arrangements for monitoring and reviewing the actual impact of the policy/funding activity/event?	Feedback is sought from those involved in the process, and policies are considered in light of feedback received. Number of applications will be monitored.

As a funder of research, EPSRC remains committed to attracting the best potential researchers from a diverse population into research careers. The Research Councils have together developed the ambitious [RCUK Equality, Diversity and Inclusion Action Plan](#) to outline our collective aspirations for working with the research community, and partners throughout the sector. For policy changes, funding activities and events EPSRC will aim to:

- Select venues that are accessible and where possible accommodate any specific requirement in our planning and organisation of an initiative to support wider participation. This includes for applicants, reviewers, panel members and staff. Included in the interview invitation letter is a request for any access issues to be notified.
- All participants in the process are asked to inform staff if they have any additional needs to enable attendance or participation.
- Offer support for people with caring responsibilities, further details are available [here](#).
- Clearly communicate the timeline and key milestones for funding activities, advertise these widely to reach the largest possible audience.
- Support and encourage panel members to follow best practice in taking positive steps to safeguard funding decisions. Staff will work closely with the Panel Chair(s) to agree approaches that are designed to minimize opportunities for bias and improve transparency of the decision making process. This includes managing environmental conditions, such as providing appropriate breaks.
- Support flexible working of stakeholders.

- Ensure diversity of peer review assessment and interview panels. Staff will adhere to a mixed panel policy and endeavor to achieve the minimum 30% for the underrepresented gender on the panel.
- Abide by the principles of peer review
- Provide EPSRC staff with tailored unconscious bias training for Peer Review processes and clear guidance for assessors.
- Handle personal sensitive information in compliance with General Data Protection Regulation 2018.

Protected Characteristic Group	Is there a potential for positive or negative impact?	Please explain and give examples of any evidence/data used	Action to address negative impact (e.g. adjustment to the policy)
Disability	Potentially Negative		All panellists will be asked to inform EPSRC if they have specific requirements – reasonable adjustments will then be made.
Gender reassignment	None Identified		Standard EPSRC policies will be followed
Marriage or civil partnership	None Identified		Standard EPSRC policies will be followed
Pregnancy and maternity	Potentially Negative		Accommodations will be made for individuals. EPSRC policies offering support to those with caring responsibilities will be followed.
Race	None Identified		Standard EPSRC policies will be followed
Religion or belief	Potentially Negative		Ensure religious observances are taken into account when meeting dates are chosen, and where possible a prayer room made available.
Sexual orientation	None Identified		Standard EPSRC policies will be followed
Sex (gender)	Potentially Negative		In line with existing EPSRC policies, it is the aim achieve a minimum 30% mixed gender for each panel membership.
Age	None Identified		Standard EPSRC policies will be followed
Additional aspects (not covered by a protected characteristic)	Caring Responsibilities – Potentially Negative		Meeting dates will be outside of school holidays where possible and held within the hours of 09:00-17:00 where possible. EPSRC policies offering support to those with caring responsibilities will be followed and made available.

Evaluation:

Question	Explanation / justification	
Is it possible the proposed change in policy, funding activity or event could discriminate or unfairly disadvantage people?	There is a potential, as outlined above, that some individuals may be disadvantaged	
Final Decision:	Tick the relevant box	Include any explanation / justification required
1. No barriers identified, therefore activity will proceed .		
2. You can decide to stop the policy or practice at some point because the data shows bias towards one or more groups		
3. You can adapt or change the policy in a way which you think will eliminate the bias	✓	This is a responsive call where several panels are run throughout the year so there is the flexibility for change/amendment if required
4. Barriers and impact identified, however having considered all available options carefully, there appear to be no other proportionate ways to achieve the aim of the policy or practice (e.g. in extreme cases or where positive action is taken). Therefore you are going to proceed with caution with this policy or practice knowing that it may favour some people less than others, providing justification for this decision.		

Will this EIA be published* Yes/Not required (*EIA's should be published alongside relevant funding activities e.g. calls and events:	Yes
Date completed:	17/07/2020
Review date (if applicable):	

Change log

Name	Date	Version	Change
Becky Cheesbrough	When published	1	