

## UK Research and Innovation Future Leaders Fellowships Panel College – Role Details

We are looking for members to form our Panel College for the UK Research and Innovation (UKRI) Future Leaders Fellowships scheme. Members will be asked to serve for two years in the first instance.

We will also appoint flexible panel members to make up the rest of the Panel College.

The objectives of the Future Leaders Fellowships scheme are:

- to develop, retain, attract and sustain research and innovation talent in the UK
- to foster new research and innovation career paths including those at the academic/business and interdisciplinary boundaries, and facilitate movement of people between sectors
- to provide sustained funding and resources for the best early career researchers and innovators
- to provide long-term, flexible funding to tackle difficult and novel challenges, and support adventurous, ambitious programmes.

### Important Dates

- Call for applications to Panel College opens on Thursday 21 June 2018
- Call for applications to Panel College closes at midnight on Tuesday 31 July 2018
- Panel Meetings – Sift/Shortlisting for first call – w/c 26 November 2018
- Interview Panels – for first call – w/c 21 January 2019
- Panel Meetings – Sift/Shortlisting for second call – w/c 13 May 2019
- Interview Panels – for second call – w/c 17 June 2019

### Who we are looking for

We are aiming to select as broad an expertise as possible, in terms of disciplinary background, career paths, ethnicity, diversity and inclusion, as well as host organisation. Final decisions will take this into account when we are making selections for the Panel College.

### Essential criteria

- Experience or understanding of assessing the quality and validity of major research and innovation projects across a range of areas, beyond your own specialist area.
- Reputable standing within the research and innovation community.

### Desirable criteria

- Interest in/experience of early career development
- Experience of fellowship schemes/mentorship
- Familiarity of UKRI (or research council/Innovate UK) strategy and processes

## **Member commitment**

All panel members:

- Participate in training as appropriate and necessary, e.g. webinars on unconscious bias
- Serve a term of two years in the first instance
- Not be expected to review any proposals for the FLF scheme
- Have their names published as part of the list of Panel College members
- Act as advocates for the scheme

Standing panel members:

- Participate in every panel meeting for the length of their term (two sift and two interview panels per year where possible).

Flexible panel members:

- Be invited to participate in panel meetings based on demand (likely to be at least two meetings over the 2 years).

## **Time commitment**

There will be two sift panels and two interview panels run every year. The expected time commitments for each panel are as follows.

Sift panel: A two-day panel meeting plus preparation time (inclusive estimate): 3-5 days

Interview panel: A two-day panel meeting plus preparation time (inclusive estimate): 2.5-4 days

For all meetings, we will be running a 'rover' system with independent members acting as observers to the panel. These roles will require less time commitments, as the preparation time is minimal.

Process Stage	Guidance	Time commitment
Prior to the Sift meeting	<p>Panel members will be invited to the meeting in advance of their attendance.</p> <p>Panel members will receive panel paperwork at least two weekends prior to the panel date.</p> <p>It is currently anticipated that each panellist will be asked to read, score and provide comments on 20 proposals for each panel meeting.</p>	1-3 days (based on experience) in the two weeks prior to the panel meeting.
At the Sift panel meeting	<p>Panel members will sit on one of a number of consecutive panels, contributing to the discussions of each grant in turn and specifically introducing the grants they have been provided with. See above for specific duties.</p> <p>Some panel members will be asked to perform additional duties (rovers and chairs).</p>	2 days, and travel required for the panel meeting
Prior to the interview	<p>Panel members will be invited to the meeting in advance of their attendance.</p> <p>Panel members will receive panel paperwork at least two weekends prior to the panel date.</p> <p>It is currently anticipated that each panellist will be asked to read, and provide comments for between 10 and 14 proposals.</p> <p>There will also be a briefing teleconference, likely to take around 1-2 hours.</p>	1-2 days in the two weeks before the meeting.
At the interview panel	<p>Panel members will be expected to contribute to all interviews they are involved in and contribute to ranking decisions.</p> <p>The panel will last between 1.5-2 days.</p>	1.5-2 days

### Appointments

Invitations to join the Panel College will be made by UKRI Future Leaders Fellowships Team for an initial term of two years. Members will be reimbursed for travel and subsistence and in addition, paid an honoraria fee for attendance at meetings.