# Growing Roots: Public Engagement Open Funding Opportunity 2021/22: Application form.

##### Application guidance:

Applications must be emailed in a PDF format to Hannah Lacey Public Engagement Programme Manager (publicengagement@nerc.ukri.org) **by 13:00, 1 October 2021**. Any received after this date and time will not be accepted.

NERC has provided this template document for applications to this call which must be used when submitting. Any applications received not using the application template provided will be rejected.

**NOTE: Please use the font provided in the template (Arial pt 11) applications submitted using other fonts will be rejected.**

Applications must be submitted as **one PDF document**. Multiple documents will not be accepted, neither will documents submitted as word documents or in other formats.

**The answer section to this proposal which starts with the heading Application Template must be no more than 2 sides of A4. To include the application guidance and submission agreement document totals must be no longer than 4 sides of A4.**

References and footnotes should also be in the same font type and size as the rest of the document. Headers and footers should not be used for references or information relating to the scientific case.

This streamlined application process includes removing the need for detailed financial information, however enough must be evidenced for the panel to make an informed decision if enough resources have been budgeted / allocated for project delivery. Please ensure you set out clearly answers to all questions asked in the application form as incomplete documents will be rejected.

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| Submission agreement |
| By submitting this application form you agree to the following:* This project can deliver and to the best of the project teams ability will be completed by **March 2022**
* A representative will attend grant meetings as required by NERC on W/C 13/12/2021 and W/C 14/02/2022.
* If awarded you agree to meet all requirements set out by NERC in the announcement of opportunity this includes attendance at meetings highlighted in the timeline provided
* The Main applicant or Co-applicant is eligible to receive funding as outlined in [UKRI’s eligibility guidance](https://www.ukri.org/apply-for-funding/before-you-apply/check-if-you-are-eligible-for-research-and-innovation-funding/)
* The Main applicant is eligible within their own organisation to be recipient of the grant funding from NERC and this has been approved by the individual’s organisations relevant internal sign off processes
* If your application is successful, the work to be completed has not been funded by alternative means
* The work to be completed in successful grants is not currently covered by any other grant applications to NERC and UKRI that are currently under review
 |
| I agree that the application I am submitting meets all the points in the submission agreement above. Main applicant signature:*E-signatures and/or typed signature equivalents is acceptable. A wet signature is not required.*Date:Organisation representative signature:(this individual must have financial authority on behalf of the organisation receiving the award)*E-signatures and/or typed signature equivalents is acceptable. A wet signature is not required.*Date: |

|  |  |
| --- | --- |
| NERC Objectives (please tick relevant objective) | Please put a cross in the box next to the call objectives which your proposed project will address. **Please note successful applicants will meet a minimum of two of these objectives:**  |
|  | Build equitable **partnerships** across disciplines and/or with those outside of academia  |
|  | Engage the public where **new opportunities** have arisen |
|  | **Trial** public engagement approaches |
|  | Build **capacity and capability** for excellent public engagement  |
|  | Deliver **leadership** activities in public engagement |
|  | Plan and deliver public engagement related to **COP26** |

# Application Template:

**Application submitted to NERC must NOT exceed 2 sides of A4. All applications exceeding this will be rejected. Do not change the font provided in the template.**

### Applicant(s) information:

|  |
| --- |
| Main applicant |
| Full name and title |  |
| Job title |  |
| Organisation  | *Please highlight the department (if relevant) which you work within* |
| Contact email |  |
| Contact phone number |  |

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| --- |
| Co-applicant |
| Full name and title |  |
| Job title |  |
| Organisation  | *Please highlight the department (if relevant) which you work within* |
| Contact email |  |
| Contact phone number |  |

|  |
| --- |
| Other named individuals on the project  |
| *Please provide a short list of other named individuals on the project and one line summarising their role on the project.* |

### Project information

|  |  |
| --- | --- |
| Project title  |  |
| Project summary  |  *Please provide a succinct summary about the project you are proposing. Please note if you are successful in your application this summary will be used for external communications about the project* |
| Project objectives  | *Describe the project objectives and how you will meet NERC’s objectives and intended outcomes*  |
| Project management and planning  | *Outline a plan for project delivery. Please describe briefly how those involved have relevant knowledge and experience to deliver. This section should also include details on evaluation of the project and how you intend to share learnings* |
| Embedding responsibility  | *Describe how the project will embed responsibility as outlined in NERC’s responsible business statement, including how your project will integrate equality, diversity and inclusion (EDI) practices* |
| Funding requested and additional leveraged funding | *Please outline the total funded requested from NERC and any leveraged funding. This must include the cost breakdown of staff time, cost of any assets e.g. printing, hands on activities, and any travel and subsistence required for the project.*  |