How to apply for guarantee funding for European Institute of Innovation and Technology (EIT) Knowledge and Innovation Communities (KICs) 2021 activities

Please use the Innovation competitions - Innovation Funding Service (IFS) system to register your project.

To find the right template use the search function; enter the term ‘KIC’ in the search bar. The correct template is called Horizon Europe Guarantee – EIT KICs 2021.

On selection of this template, you will need to either register or log in with existing details before continuing onto the submission of your project information.

You will need to ensure all sections are marked as complete before submission will be accepted.

The templates we are using to register your project details are adapted from existing domestic competition types. For this reason, not every section or question on the form will be applicable. Instructions are given below to clarify where the steps or responses are not self-evident on the system. If you have any queries about the form or submission process, please contact heguarantee@iuk.ukri.org.

Please find below additional guidance for specific questions during the application process.

Application details

Application title
Enter the full title of your project. If covering multiple activities within the KIC, please name it ‘2021 [Name of KIC] activities.’

Estimated Timescales
Your claim is for activities where costs were incurred in 2021. The IFS system is unable to register start dates in the past, therefore please enter the next day’s date. This will not affect your claim.

Project duration in months
Please enter 12 months as default. Please note that you will be able to make your final claim before this date.
EIT-KIC identifier
You should submit one application per KIC that your organisation is involved in.

EIT-KIC reference number and supporting letter
Please include either an EIT-KIC grant reference number or a unique identifier from the KIC that relates to your claim and upload a supporting letter confirming the details of your project/activities from your KIC as an attachment.

The KICs have been provided with a template for this letter confirming the details of your project/activities which must be used for this purpose. This is a mandatory upload and failure to include this may delay the processing of your application.

UK funding contribution applied for
Please enter the value of the final anticipated EIT contribution for 2021 (in GBP) that you would have received had the UK been associated to Horizon Europe.

Please convert the Euro value confirmed by your KIC in their supporting letter using the maximum exchange rate £1: €1.160354.

Proof of success
Please upload up to three documents supporting your claim. This must include either a grant agreement issued by the KIC for 2021 and/or an alternative proof of success. Suitable alternative evidence could include an official letter or email from the KIC confirming that your project was accepted as part of the 2021 business plan for your KIC.

Success fee and equity conditions
Activities that involve the payment of a success fee or that place share-transfer or other equity conditions on the UK partner are not eligible to receive funding from the UK government’s guarantee.

Removal of success fee and equity conditions
If the activities covered by the requested funding involved the payment of a ‘success fee’ to the KIC on completion or had arrangements that placed share-transfer or other equity conditions on the applicant, then the KIC would need to remove these conditions for the activities to be in scope for the guarantee.

Project finances
Your costs:
Labour:
To ensure that the form is validated please enter 1 in working days, as shown in the screenshot below.
Your project costs

Provide the project costs for "Empire Ltd"

Only your organisation can see this level of detail. All members of your organisation can access and edit your project finances. We recommend assigning completion of your project finances to one member of your team.

Open all

Labour

Be specific and add each role separately.

- Labour costs guidance

Working days per year

Number of staff and roles within the project

<table>
<thead>
<tr>
<th>Role within project</th>
<th>Gross employee cost</th>
<th>Rate (£/day)</th>
<th>Days to be spent by all staff at this grade</th>
<th>Total costs</th>
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Add another role

Total labour costs

£0

Overhead costs

£0

Please enter your total estimated costs in GBP as a single entry under the heading ‘Other costs’. This should match the value entered above in ‘UK funding contribution applied for’. Please do not enter costs under any other heading.

Your organisation (For businesses only)

Please answer the question on size of organisation, but under annual turnover and number of employees enter 0. (This information is not required for the HE Guarantee.)

Your funding

Are you requesting funding?

Please answer Yes and then enter 100% funding level.

Other funding

Please answer No to this question.

Please review the awards terms and conditions and accept

Click ‘Review and submit’ and, once you are happy with your application, please press ‘Submit’.
However, please note that none of the information on this page relates to your project. No additional quality assessment of the project will be undertaken by UKRI, as noted in the main text above.

Once your application has been submitted please do not reopen it, as this may delay processing of your application. If any amendments are required, please contact heguarantee@iuk.ukri.org.