

COMPLIANCE WITH THE GENERAL DATA PROTECTION REGULATIONS 2018

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**NERC-UKRI PROPOSAL**

**Advanced Training: Short Courses – Deadline: 16:00 GMT 4MAY 2022**

The application must be completed in single-spaced transcript of minimum font size 11-point, Arial font, with margins of at least 2cm. This font requirement applies to all text within the application, including references, tables and graphs. Applicants should note that the assessment panel will not consider reference to other sources, e.g. websites. Applicants can remove advisory text provided by NERC from the pro forma in order to meet the page limits.

Queries to: researchcareers@nerc.ukri.org

**Lead Applicant Organisation (this will be where the award will be held)**

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| --- | --- |
| **Organisation:** |  |
| **Division or Department** |  |

**ATSC Title**

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**Lead Applicant**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Role | Name | Organisation | Division or Department | Email |
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**Co-Applicants and Project Partners (*add rows if necessary*)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Role | Name | Organisation | Division or Department | Email |
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**Section A: ATSC Application Pro Forma (max. 4 pages)**

1. **Training Excellence**

Please provide a description of the Training Excellence components of the proposed Advanced Training Short Course taking into account the information available in **‘How we will assess your application’** section.

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1. **Training Justification**

Please provide a description of the Training Justification components of the proposed Advanced Training Short Course taking into account the information available in the **‘How we will assess your application’** section.

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1. **Demonstrating a commitment to Diversity, Equity and Inclusion (DEI)**

Please provide a description of the demonstration a commitment to DEI components of the proposed Advanced Training Short Course taking into account the information available in the **‘How we will assess your application’** section.

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1. **Number of places funds are requested for**

It is expected that most training initiatives will request between 10-30 places p.a.

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1. **Justification for requested costs**

Please include information to allow the assessment panel to determine if the requested costs in Section B) are appropriate for delivering the proposed training. If you are requesting funding greater than £60k p.a. please include additional justification for this request. Failure to provide appropriate justification may result in a reduction of the amount of funding awarded.

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**Section B: Requested Costs**

**ALL** applicants to complete this section detailing the costs requested for training

Proposals may request up to £10k in justified direct costs per student, although it is expected that most training initiatives will request between £1k-£3k per-student place.

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| --- | --- | --- |
| **Costs** | **Cost Description** | **Amount Requested per Item** |
| **Per attendee** – please include information concerning costs attributable to each attendee e.g. T&S. Please use a separate line for each cost.  | e.g. Student travel costs @ £150 per student x 30 | £4,500 |
| **Staff salary** – Please include information concerning costs attributable to staff time spend preparing and delivering training. | e.g. Trainer salary cost @ £100 per student x 20 | £2000 |
| **General/Other** – please include information concerning costs at the level of the whole course e.g. venue rental. Please use a separate line for each cost. | e.g. Computer Lab Hire from University X for 5 days | £3,000 |
| **Total** |  |  |