



## How to engage with the Ada Lovelace Institute regarding proposals for the Programme Director award for *Enabling a Responsible AI Ecosystem*

### Background

This document provides additional information for potential applicants to the AHRC funding opportunity titled, 'Become the programme director for Enabling a Responsible AI Ecosystem'. [View the funding opportunity here.](#)

AHRC is looking for a programme director to lead *Enabling a Responsible AI Ecosystem*. This person and their team will work closely with the Ada Lovelace Institute (Ada) as the collaborating partner, as well as with the AHRC and other stakeholders, to drive, oversee, and coordinate the delivery of this new collaborative programme. The term 'collaborating partner,' reflects Ada's fundamental role in the programme, reflecting the organisation's unique independent position in the landscape. A funding ringfence out of the total £3.5m in available funds has been allocated to the Ada Lovelace Institute to reflect this relationship.

Additional information and background on Ada's strategy and role in this programme can be found in a document linked under 'Links to Supplementary Information' within the [funding opportunity](#).

Only proposals that involve Ada as the collaborating partner, and are submitted with a letter of support from Ada will be accepted. The process for developing this involvement through the application process is outlined below. Ada is expected to support multiple applications for the programme director role.

As per the funding opportunity, other organisations may be included as project partners, governed by standard eligibility requirements and grant terms and conditions.

Please refer to the funding opportunity to assure that your proposal, including the aspects of Ada's involvement, meets our requirements – see sections titled 'What we're looking for' and 'How we will assess your application'. Ada is not responsible for assuring that your proposal meets AHRC requirements or panel expectations.

### How to engage with Ada about this opportunity

1. Confirm that you and your institution meet the eligibility requirements in the [AHRC research funding guide](#). *Please note that this opportunity is not available to students.*
2. Complete this brief expression of interest (EOI) form by 16:00 on the 15<sup>th</sup> of June, 2022: <https://www.surveymonkey.co.uk/r/SC5YQQR>
3. AHRC will perform a brief, initial eligibility check<sup>1</sup> based on your submission within 3 business days.
4. If we are able to confirm your eligibility, we will forward your EOI to Ada, who will contact you regarding your proposal. If we are unable to confirm your eligibility, we

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<sup>1</sup> Your full proposal must also pass the comprehensive, standard eligibility check to be conducted following its submission via JeS.



will contact you. *Depending on the level of interest in the opportunity, Ada may not have capacity to meet with all those who submit the EOI.*

5. Ada will arrange an informational meeting you, to discuss the collaborative partnership and understand more about Ada's role in the proposal
6. Ada will determine whether the organisation can support your application. If so, you will be provided with a letter of support. If not, you will be unable to apply for this opportunity.
7. If Ada agrees to provide the letter of support for your application, include the following in your case for support:
  - a. Your plan for managing the partnership with Ada within a section titled, 'management and coordination'
  - b. A statement regarding your proposal's relationship to Ada's strategy, within a section titled, 'strategy and research context'
8. Submit your completed proposal, including the Letter of support from Ada, via JeS, following the instructions in 'How to Apply' on the [funding opportunity](#). The deadline for submissions in Je-S is 16:00 on the 26<sup>th</sup> of July, 2022.

#### Expression of Interest form

The form will ask you to provide the following information:

- Name of PI
- UK Academic Institution
- Department
- Academic Email Address
- Telephone Number
- Summary of your previous experience working across and reconciling the varied goals and paces of different sectoral actors, including industry, regulators, and the research base. (1000 characters)

#### Timeline

You should submit the EOI by 16:00 on the 15<sup>th</sup> of June, in order to ensure that Ada has time to engage with you. Please refer to the [funding opportunity](#) for the deadline for submitting your application in Je-S.