**Towards a circular bioeconomy for technology-relevant metals and textiles**

**Team Résumé for Research and Innovation (R4RI) guidance**

**Introduction**

As part of the grant application, applicants are required to submit a single Team Résumé for Research and Innovation (Team R4RI). The Team R4RI replaces the individual, traditional CVs that form part of a grant application process. If CVs are submitted, they will not be used as part of the assessment process for this call. The Team R4RI will be provided to the Expert Panel used to assess applications submitted to this call.

The Team R4RI should serve as a single narrative that showcases how the relevant experience and expertise within the team demonstrates the team’s collective capability to deliver the proposed research.

The Team R4RI should be organised into the sections provided in the template on the following pages and should not exceed **2 pages of A4** (not including section 6: eligibility)**.** Any references considered essential to evidence the narrative must be included within the page limit. The use of DOIs is permitted.

External links are not permitted. At a minimum, font size 11 must be used (we recommend the use of Arial, Helvetica or Verdana typeface) with a minimum of single line and standard character spacing. Standard page margin sizes of no less than 2cm should be used.

**The completed Team R4RI document should be submitted using the ‘Other Attachment’ document type descriptor.** If the proposed project does not involve more than one person, the Team R4RI document should be submitted for the sole applicant. The section guidance notes (*text in italics*) should not feature in the final submitted document.

The scope and structure of information provided within each section is flexible. Teams should describe only a selection of their past contributions that best evidence their ability to deliver the proposed project. Individual’s specific achievements can be fore fronted where appropriate, but together the contributions described across the modules should demonstrate the appropriateness of the team as a collective whole.

Where applicable, the narrative should highlight how applicants have worked together and delivered key outcomes in current or prior collaborative projects.

Information that **should not** be included in the Team R4RI document:

* detailed biographical information such as lists of prior positions held, length of employment
* extensive lists of publications
* journal-based metrics such as impact factors, H-index, or other surrogate measures of an applicant’s outputs
* pictures of applicants.

**TEAM R4RI TEMPLATE**

*Sections 1-5 should not exceed 2-pages of A4. Section 6 (eligibility) is not included in the 2-page limit, up to half a page is recommended. Please delete the guidance notes (text in italics) before submission.*

**SECTION 1: CONTRIBUTIONS TO THE GENERATION OF NEW IDEAS, TOOLS, METHODOLOGIES AND KNOWLEDGE**

* *In this section, the team is asked to describe a selection of contributions to the generation of new ideas, tools, methodologies and / or knowledge.*
* *Examples might include: notable contributions, findings and skills acquired from past research projects; successes in developing and delivering research programmes; key outputs such as data sets, software, novel methodologies, research and policy publications.*
* *The most relevant examples likely relate to previous work related to the proposed research project.*
* *Specific contributions of each team member to the project should also be described here and related to their relevant previous experience*

**SECTION 2: THE DEVELOPMENT OF OTHERS AND MAINTENANCE OF EFFECTIVE WORKING RELATIONSHIPS**

* *In this section, the team is asked to describe a selection of contributions to the development of others and maintenance of effective working relationships within a project or team.*
* *Examples might include: contributions to (and skills acquired from) past project management, supervision, mentoring or line management activities which were critical to the success of a team; strategic leadership which shaped the direction of a project or team; provision of inclusive team development opportunities including training, rewards, recruitment strategies and mitigation of skill gaps.*
* *Examples provided should evidence the team’s collective capability to lead and manage the proposed project.*

**SECTION 3: CONTRIBUTIONS TO THE WIDER RESEARCH AND INNOVATION COMMUNITY**

* *In this section the team is asked to describe a selection of contributions to the wider research and innovation community.*
* *Examples might include: formation of collaborations and networks, and other engagement across disciplines, institutions, and/or countries; notable examples of influence or responsibility within the research community; contributions to the improvement of research culture including equality, diversity and inclusion practices; establishment of community resources; commitments such as editing, reviewing and committees.*

**SECTION 4: CONTRIBUTIONS TO BROADER RESEARCH/INNOVATION-USERS AND AUDIENCES AND TOWARDS WIDER SOCIAL AND ECONOMIC BENEFIT**

* *In this section the team is asked to describe a selection of past contributions to broader society: research/innovation-users and audiences and towards wider social and economic benefit.*
* *Examples might include: formation and/or contributions to wider collaborations and networks, and other engagement across the public sector, private sector and / or wider public; contributions to policy development or public understanding; successful exploitation of intellectual assets; other impacts across research, policy, practice and business.*

**SECTION 5: ADDITIONAL INFORMATION**

* *Any further relevant information which evidences the team’s capability to deliver the proposed project.*
* *Contribution of collaborators, project partners and sub-contractors to the proposed project.*
* *Information relating to periods that may have impacted team members such as career breaks, secondments, part time work or career disruptions (e.g., caused by the COVID-19 pandemic or otherwise) can be included here. There is no obligation to provide information about career breaks, part-time working etc. however, if there are any details individuals do wish reviewers to consider in their assessment of the proposal they may be included here. An explanation of the specific circumstances that have caused disruption of outputs or affected career progression is not required.*

**SECTION 6: ELIGIBILITY** *(up to a half page recommended)*

*Please complete the table below, including any Researcher Co-Investigators*

|  |  |
| --- | --- |
|  | * ***If the PI or Co-Is answer ‘no’ to any of these questions you must provide a letter of support confirming eligibility (does not apply to Researcher Co-Investigators)***
 |
| * **Applicant name**
 | * **Current position is of lecturer level or equivalent?**
 | * **Resident in UK for 183 days or more per tax year?**
 | * **Current post will outlast duration of grant?**
 |
| * *e.g. Principal or Co-Investigator X*
 | * *Yes*
 | * *Yes*
 | * *Yes*
 |
| * *e.g. Researcher Co-Investigator Y*
 | * *No1*
 | * *Yes/No2*
 | * *Yes/No*
 |
|  |  |  |  |

*1 Please note that Researcher Co-Investigators must be of postdoctoral level or equivalent.*

*2 Please note that Researcher Co-Investigators must be based at the eligible institution of one of the Principal or Co-Investigators.*