

## Annex B Strategic Relationship and Assurance Meeting – Guide to Agenda, Meeting Papers and Reporting

Agenda item	Papers and reporting
<p><b>1. Assurance that effective controls are in place for centre governance, financial sustainability and risk</b></p> <p>Assurance areas<sup>1</sup>, sources of evidence, and depth of scrutiny at SRAM, may vary between centres depending on their ownership and governance (ie how much external independent scrutiny is in place)</p>	<p><b>Centre Assurance dashboard</b></p> <p>Summary report, drawing on existing centre governance and scrutiny, showing for each assurance area<sup>1</sup>:</p> <ul style="list-style-type: none"> <li>• RAG rating</li> <li>• Commentary (one line on key issues, risks, highlights)</li> <li>• Evidence source (eg Board, Audit, Observer, financial forecasts, IGRAF<sup>2</sup>, etc)</li> </ul> <p>Additional supporting information may be provided if required</p> <p><b>Centre risk register</b></p>
<p><b>2. Assurance on delivery of National Capability activities</b></p>	<p><b>NC Delivery dashboard</b></p> <p>Summary report, drawing on existing centre management information, showing for each NC Award and NERC ‘science’ Capital Award (excluding IF):</p> <ul style="list-style-type: none"> <li>• RAG rating</li> <li>• Commentary (one line on key issues, risks, outputs, highlights)</li> </ul> <p>Additional supporting information may be provided if required</p> <p><b>Ad-hoc funding dashboard</b> – depending on current funding projects, ie. Short projects</p>
<p><b>3. Review of NERC-Centre strategic relationship and landscape: opportunities and threats</b></p> <p>Could include, for example:</p> <ul style="list-style-type: none"> <li>• Effectiveness and conduct of the NERC-Centre relationship</li> <li>• Emerging strategies, plans, priorities (HMG, UKRI, NERC, other)</li> <li>• Funding landscape and opportunities (HMG, UKRI, NERC, other)</li> <li>• Future strategic infrastructure and capital planning; etc.</li> </ul>	<p>Participant knowledge may be supplemented by information papers, reports and plans as available or required</p>
<p><b>4. Any other business</b></p>	<p>As required</p>
<p><b>5. Summary:</b></p> <ul style="list-style-type: none"> <li>• Discuss key issues with NERC Executive Chair</li> </ul>	<p>Verbal</p>

### Table notes:

1. Assurance areas for each centre to be agreed for: governance, finance and risk management; legal and regulatory; major capital projects; operational.
2. IGRAF = Integrated Governance, Risk and Assurance Framework – developed by UKRI to apply to owned centres (BAS, BGS).