

UK Open Access Policy Stakeholder Forum membership and terms of reference

Background

The new [UKRI Open Access Policy](#) applies to peer-reviewed research articles acknowledging UKRI funding from 1 April 2022, and monographs, book chapters and edited collections from 1 January 2024. The UKRI Open Access Policy Stakeholder Forum is being established to engage and work with the research sector to support the successful implementation of the policy and wider adoption of open access.

Purpose

The purpose of the Forum is to bring together representatives from the research sector who are supporting the implementation of the UKRI Open Access Policy to share information and good practice, discuss issues and provide sector insight on policy implementation with the aim of optimising implementation of the policy, and supporting the shared goal of open access transition.

The Forum is for consultation and information exchange and will act in an advisory capacity to help inform policy implementation.

Main responsibilities

The Forum will:

- Receive information on implementation and help disseminate this to the wider sector.
- Provide UKRI with feedback on the policy and its implementation from the wider communities represented.
- Share good practice on the implementation of the UKRI Open Access Policy across the sector.
- Advise UKRI on how implementation and monitoring might be improved, through actions that UKRI and/or other sector bodies might be able to undertake.

The Forum will cover both the research articles and long-form outputs parts of the policy.

Areas of implementation the forum might discuss may include, but are not limited to:

- Communication of the policy to ensure clarity, including alignment with other funders' policies, and to articulate the benefits of open access.
- Further development of the policy guidance, FAQs.
- Development of processes and mechanisms for monitoring and evaluation of the policy.
- Collecting evidence from the sector on particular policy requirements and issues arising, and consideration of practical steps that might be taken to aid policy implementation.
- Gathering evidence from the sector on the overall benefits of the policy.
- Potential of wider opportunities to improve open access progress.

Membership

Members and nominating bodies are listed at **Annex 1**.

Membership of the Forum will primarily be drawn from the research sector and organisations that undertake UKRI funded research.

The Forum will also include some representation from publishers, other funders and other groups relevant to implementation of the UKRI Open Access Policy.

Members will be identified via nominations from defined representative bodies (listed in annex) and will serve for an initial period of one year.

Members should work closely with their nominating bodies to gather information to bring to the forum and share information back to their communities. In contributing to discussion at meetings, representatives should not only represent their personal/institutional views but also the perspective of sector community they represent.

Where discussion would benefit from the input of organisations and/or individuals not represented on the forum, UKRI may invite their participation in meetings.

Frequency of meetings

The Forum will meet at least three times a year. Additional meetings or sub-group meetings may be held outside of the normal meeting schedule where necessary to support policy implementation. There will also be correspondence via email between meetings.

Meetings will be held in person with a video conference option and/or by videoconference only.

UKRI will reimburse expenses associated with in-person attendance at meeting in line with the [UKRI travel and subsistence policy](#).

Meetings and papers

The UKRI Open Research Strategy Team will act as secretariat for the Forum and will take minutes of the meetings. The minutes will record key points of discussion, decisions made and actions. In line with UKRI guidance, minutes will not be routinely available on the UKRI website but will be shared with the members and be available on request.

Where practicable, meeting papers will be circulated at least five working days before the meeting.

Review

The membership and function of the group will be reviewed after one year and adjusted accordingly by UKRI, if needed to meet its aims.

Secretariat

UKRI Open Research team, Research and Innovation Culture and Environment group.

Contact: openresearch@ukri.org

Annex 1: UKRI Open Access Policy Stakeholder Forum membership

Last updated 14 November 2022.

Nominating organisations

UKRI has invited representation from the following organisations:

- Association of Learned and Professional Society Publishers (ALPSP)
- Association of Research Managers and Administrators (ARMA UK)
- Department of Health and Social Care / National Institute for Health and Care Research (NIHR)
- Guild HE
- Jisc
- Open Access Publishing in European Networks (OAPEN)
- Open Access Scholarly Publishers Association (OASPA)
- Publishers Association
- Research Councils Library Information Consortium (RESCOLINC)
- Research Libraries UK (RLUK)
- Russell Group
- Society of College, National and University Libraries (SCONUL)
- Society Publishers Coalition
- United Kingdom Council of Open Research and Repositories (UKCORR)
- Universities UK

Members

<i>Name</i>	<i>Representing</i>	<i>Affiliations</i>
Roheena Anand	Open Access Scholarly Publishing Association (OASPA)	Executive Director, Global Publishing Development, PLOS
Liz Bal	Jisc	Director of open research services, Jisc
Thom Blake	United Kingdom Council of Open Research and Repositories (UKCORR)	Open Research Manager, at the University of York
Paul Boyle	Universities UK (UUK)	Vice-Chancellor, Swansea University
Rachel Bruce (Chair)	UKRI	Head of Open Research, UKRI
Alison Danforth	Society Publishers' Coalition (SocPC)	Publications Manager, British Sociological Association. Council member of the Society Publisher's Coalition
Anne Dixon	Research Councils Library Information Consortium (RESCOLINC)	Chief Librarian, British Geological Survey



Deborah Dixon	Association of Learned and Professional Society Publishers (ALPSP)	Publishing Director for medical journals at Oxford University Press Board Director of ALPSP.
Nicola Dowson	Society of College, National and University Libraries (SCONUL)	Senior Library Manager (Research Support), The Open University
Adam Goodger	Department for Health and Social Care (DHSC) / National Institute for Health and Care Research (NIHR)	Open Research Policy Manager, DHSC Science, Research and Evidence Directorate
Ruth Harrison	Research Libraries UK (RLUK)	Head of Scholarly Communications Management, Imperial College London
Valerie McCutcheon	Association of Research Managers and Administrators (ARMA UK)	Research Information Manager, University of Glasgow
Caren Milloy	Jisc	Director of Licensing, Jisc
Elizabeth Newbold	Research Councils Library Information Consortium (RESCOLINC)	Open Science Services Group Leader, STFC
Professor Nick Plant	Russell Group	Deputy Vice-Chancellor: Research & Innovation, University of Leeds
Sarah Priston	GuildHE	Head of Research Support at Bath Spa University
David Ross	Publishers Association	VP Open Research, SAGE Publishing
Ann Rossiter	Society of College, National and University Libraries (SCONUL)	Executive Director, SCONUL
Niels Stern	Open Access Publishing in European Networks (OAPEN)	Director of the OAPEN Foundation
Alison Sutton	United Kingdom Council of Open Research and Repositories (UKCORR)	Research Engagement Manager (Library), University of Reading
Christie Walker	Association of Research Managers and Administrators (ARMA UK)	Head of Research Development Royal College of Art Co-Champion of the Arts & Humanities Special Interest Group ARMA
Kirsty Wallis	Research Libraries UK (RLUK)	Head of Research Liaison, University College London