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Dear candidate,

We are delighted that you are interested in becoming a member of the UK Committee on Research Integrity.

The UK Committee on Research Integrity plays an important role in supporting a thriving and inclusive research and innovation system that produces high-quality research and promotes high standards of research integrity.

You would be joining a committee that works to promote research integrity across the UK and internationally, creating opportunities for discussion, identifying and harnessing opportunities for change, tackling systemic pressures, and building consensus and co-ownership of research integrity across the sector.

This is an exciting opportunity to influence, inspire and catalyse positive change across all research environments within the UK. Delivering on these ambitions requires members who are collaborative and committed to representing and promoting the highest levels of integrity.

We are looking for individuals with experience in four specific areas – academic publishing, research in industry, communications & media, and law - to enhance existing skills on the committee. The successful candidates will have proven track records of advocating for culture change in organisational settings and experience that will enable successful engagement with a wide range of stakeholders.

It is an incredibly exciting time to join existing members of the UK Committee on Research Integrity as we continue to develop our programme of work and make a tangible difference to research culture – we can only do this with diverse perspectives, expertise and experiences. We welcome applications from all people, including minority ethnic and disabled candidates who are particularly under-represented at this level in the research and innovation system.

Thank you for your interest and we look forward to receiving your application.

Professor Rachael Gooberman-Hill and Professor Andrew George MBE

Co-chairs, UK Committee on Research Integrity
About the UK Committee on Research Integrity

The UK Committee on Research Integrity is a free-standing, nationally focused, committee which was first recommended by the previous House of Commons Science and Technology Committee (STC), in their 2018 report. The STC recognised that the principles of research integrity and goals to maintain, support and achieve high integrity are an essential component of the UK research system.

UK Research and Innovation (UKRI) is a non-departmental public body which convenes, catalyses and invests in close collaboration with others to build a thriving, inclusive research and innovation system. UKRI has committed to host the UK Committee on Research Integrity for three years, on behalf of the sector. During this time, UKRI will provide secretariat and resource, but the committee will act independently of UKRI’s internal programme of work.

The UK Committee on Research Integrity has formal responsibility for promoting research integrity across the UK and building consensus and co-ownership across the system. The research system includes higher education institutions, research institutes, public, private and third sector organisations.

The committee works with the sector to:

- maintain and support high integrity in all research environments and across all disciplines
- support good governance of research conduct

The committee comprises independently appointed leading experts, drawn from a range of research disciplines, types of research organisations and career stages.
About the role

We are seeking a maximum of 3 exceptional individuals, with specific expertise to enhance the UK Committee on Research Integrity. The aim of the UK Committee on Research Integrity is to support a thriving and inclusive research system that produces high quality research by promoting high standards of research integrity. The committee is being hosted by UKRI for three years as a free-standing committee. During this time UKRI will provide secretariat and resource, but the committee will act independently of UKRI's internal programme of work. Committee members are national champions for research integrity and will catalyse culture change in the UK research system.

Strategic responsibilities

Members will be responsible for:

- Supporting the chairs in the development and successful establishment of the UK Committee on Research Integrity, by:
  - agreeing the committee terms of reference.
  - developing and adhering to a robust code of conduct for the committee and an evaluation framework to ensure the committee succeeds in fulfilling its commitments.
- Supporting a cross-sector subgroup focused on the future architecture of the research integrity landscape and how organisations can best work together.
- Encouraging and influencing change in the UK research system to support the highest levels of research integrity across all disciplines and to nurture a genuinely inclusive research culture.
- The overall delivery of the committee’s aims and objectives. The committee will seek to:
  - develop a strategy and roadmap for the future position in relation to UKRI. To be developed in the first year, the strategy must reflect the need for collective ownership and action on research integrity across the sector. The roadmap will be developed on the basis of the strategy and describe the steps that the UK Committee on Research Integrity will take to achieve this.
  - work collaboratively with existing local and national bodies to bring clarity to the composition of the current research integrity landscape thus enabling the identification of opportunities for further development.
  - provide strategic input into policies, processes and guidance, including relating to regulation and assurance in the UK.
o identify opportunities across the research system to improve research integrity; build high quality evidence on the state of research integrity in the UK, and on the effectiveness of interventions to improve integrity.

o work with Universities UK to operationalise the Concordat to Support Research Integrity.

o identify how systemic pressures contribute to research integrity.

o create opportunities for discussion across the sector, nationally and internationally.

- Working with the chairs and secretariat to shape the evidence and evaluation programme which will support the committee’s work.
- Providing strategic direction and input into the committee’s annual workplan and deliverables.
- Ensuring the committee advocates and champions its work domestically and overseas so that the UK and international audiences understand its role. This will enable the committee to develop high prestige within the research community, build on our international reputation and promote international collaboration.
- The committee should learn from international experience and become a leader in international discussions on enhancing research integrity. Acting in an ambassadorial capacity to engage and develop relationships with a wide range of stakeholders, including researchers, research organisations, research users and beneficiaries, publishers, media, learned societies and professional bodies, funders, government and Parliament.

**Operational responsibilities**

- Attend and prepare for meetings of the UK Committee on Research Integrity
- Actively participate in committee business, including strategic projects that the committee may run and provide robust scrutiny and challenge
- Provide any other assistance the committee may require, as appropriate, particularly utilising any specialist skills or experience
- Be willing and able to provide support, or lead on, any other task or ad hoc assignment that may fall within their remit, such as chairing and/or participating in subgroups
• Be empowered to give feedback and, where necessary, challenge, to the chairs on
the committee's policies and programmes

Ways of working

Committee members will be expected to:

• Uphold the Nolan principles of public life
• Act with the highest levels of integrity and objectivity
• Declare any relevant conflicts of interest, and subject to the chairs' judgement,
withdraw from discussion where a potential conflict arises
• Champion diversity, promote inclusive behaviours and support a culture that
respects and listens to a range of views in reaching a consensus
• Maintain confidentiality and uphold the highest standards of data protection, in line
with legal obligations
• Familiarise themselves with relevant policies and regulations, including those on
equality, diversity and inclusion; preventing harm; and bullying and harassment
• Challenge behaviour displaying a lack of regard for the above ways of working

Person Specification

We are committed to maintaining a well-balanced and diverse committee, representative
of different disciplines, career stages, institution types and geographical regions. The UK
Committee on Research Integrity requires a range of knowledge, experience and
perspectives to richly inform its work.

Candidates are expected to demonstrate the following:

Experience, knowledge and expertise

• Experience of building and developing successful partnerships, alliances and
working relationships with a range of organisations or stakeholders
• Excellent awareness of current and emerging integrity issues
• Proven ability to work with senior stakeholders
• A track record of advocating for change in organisational settings
• Experience of facilitating, engaging and contributing in constructive debate and
decision-making processes at committee level
• Evidence of ability to think creatively and formulate objective decision making
• Demonstrable understanding of the wider landscape with regard to research
integrity, including areas where further evidence or analysis would strengthen
efforts to promote the integrity of UK funded research
• Demonstrable understanding of the application of integrity standards in the context of research
• Substantial experience of one or more of the areas below:
  i. Academic publishing
      • Understanding of the UK and international research publishing landscape, particularly in relation to integrity issues, and of publisher ways of working
  ii. Research in industry
      • Working in an industry, business or commercial research context and/or engaging across industry partners
      • Improving rigour, robust study design and culture change
  iii. Communications and media
      • Developing effective communication and media strategies
  iv. Law
      • Legal background and expertise with an interest in research-related matters

Behaviours
• Proven ability to work effectively as a member of a team, showing respect for the complementary skills, experiences and views of colleagues
• Able to evidence a commitment to promoting a learning culture of continuous reflection and improvement
• Evidence of an open and engaged manner that listens to, and works with, the research community and other stakeholders
• Be reliable and committed
Honorarium and Time Commitment

The role attracts an honorarium of £4,600 per annum, if eligible.

By applying for this role, we anticipate that candidates are willing to commit to the following:

- One, two-year term (appointment may be 24-27 months dependent on joining month), with the possibility to renew for up to three years.
- 20 days per year. Please note, this may not be split evenly across the year depending on committee activities. Commitment requirement may be reviewed during the term by mutual agreement.
- Attend and participate in a minimum of four committee meetings per annum. At least 50% of meetings per year should be in person, but other meetings may be virtual or in person at the agreement of the committee, pandemic restrictions notwithstanding.
- Engage fully in work between meetings, as required, to fulfil the responsibilities of the role and to engage with the sector in an ambassadorial capacity.
- Flexibility to travel to meetings, including occasional working outside of office hours and overnight stays, pandemic restrictions notwithstanding.
Timescales and Selection

The interviews are scheduled to be held remotely and full details of what you will need to prepare for will be sent in advance. *Dates and details are subject to change.*

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<th>Process</th>
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<tr>
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<td>Shortlist panel meeting</td>
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<tr>
<td>Panel interviews</td>
<td>w/c 30th January 2023</td>
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How to Apply

Please submit your application by email to SeniorRecruitment@ukri.org.

Previous applicants may reapply.

Applications must include:
- A short covering letter (up to two pages) explaining why this appointment interests you and how you meet the outlined criteria as detailed in the person specification.
- Curriculum vitae with education and professional qualifications and full employment history, giving details where applicable of budgets and numbers of people managed as well as relevant achievements in recent posts. It is also helpful to have daytime and evening telephone contact numbers and e-mail addresses, which will be used with discretion.

Disability Confident Employer

As a Disability Confident Leader, UKRI will offer interviews to disabled candidates who meet the published minimum requirements for a job or role. If you wish to apply for consideration under this scheme, please contact seniorrecruitment@ukri.org.

Whether you choose to apply under the Disability Confident scheme or not, you can still ask us to make particular adjustments for you when attending an interview.

If you wish to discuss the role further, have queries about the requirements, or require access to documents in alternative formats, please contact seniorrecruitment@ukri.org.
Equality, Diversity and Inclusion

We place equality, diversity and inclusion at the heart of our vision for the committee and know that it is only when we support and foster the widest possible range of talent that we are nurturing the best possible research and innovation. It is therefore critical for our committee to encompass and benefit from diversity of perspectives, expertise and experiences.

Although, we welcome all applications, please note that due to conflicts of interest, the successful candidate cannot be an employee of UKRI or hold a position on the UKRI Board. In this circumstance, a successful candidate could take up this position if they were prepared to resign from their other UKRI post.

We know actions speak louder than words. For further information, please visit the UKRI web page: ‘How we support EDI in the workforce’