Grant additional conditions

If funded, the UKRI terms and conditions will apply to your grant. In addition to these, the following additional grant conditions will be applied. We reserve the right to amend these or add further conditions, up to the point of issuing the grant. Full details of the terms and conditions applying to your award will be listed in the grant offer letter.

GAC 01
Notwithstanding RGC 5.2 Starting Procedures, the start of this grant must be within the period 1 April and 31 July 2024 and will be awarded with a possible slippage of up to three months from that start date, the duration of the grant remaining unchanged.

GAC 02 – Grant is part of a wider funding programme
This grant has been funded as a "manufacturing research hub for a sustainable future" and forms part of a consortium of funded research alongside the following grant(s) from that call: [grant reference(s) to be added when outcomes known].

The following grants from previous "manufacturing the future hubs" calls are also part of this consortium: EP/P006973/1, EP/P006566/1, EP/P006701/1, EP/P006930/1, EP/P006485/1, EP/P006965/1, EP/S01778X/1, EP/S018034/1, EP/S018107/1, EP/R013764/1, EP/R013756/1, EP/X038114/1, EP/X038181/1. Investigators and researchers associated with this grant are expected to promote the aims of the associated research programme and be advocates for the Engineering and Physical Sciences community.

GAC 03 – Publicity and Branding
In addition to RGC 12.4 Publication and Acknowledgment of Support, You must make reference to Our funding and include Our logo and relevant branding on all online or printed materials (including press releases, posters, exhibition materials and other publications) related to activities funded by this grant.

GAC 04 – Equality, Diversity and Inclusion
In addition to RGC 3.4, You are expected to prepare a full equality diversity and inclusion plan for the duration of this grant to demonstrate best practice in equality, diversity and inclusion throughout the lifetime of this funding award. This must be recorded through the grant reporting process.

GAC 05 – Community networking expectations
This grant is awarded on the understanding that, in addition to the core research programme, the project will undertake a wider networking role with the research and user community outside its membership. This may involve coordination of activities such as meetings, workshops or seminars on behalf of Us. A dedicated website must be set up within six months of the start of the grant and regularly maintained to provide a resource for engagement with the wider community.

This grant is expected to further develop the network including its academic and user (eg. policy, business, NGO) membership throughout the period of funding in order to maximise its impact on a wide range of disciplines. As part of the grant; networks must identify ambitious 'real-world' challenges, which require a multi-disciplinary approach and will form an agenda for future research in the area.

GAC 06 – User Engagement Strategy
You must develop and execute a strategy for engaging with potential users of the research funded in the project. This strategy should be reviewed and updated regularly as part of the formal management and reporting process agreed for this grant.

GAC 07 – Project Officer appointment
We will nominate a member of Our staff (The Project Officer) who will be your primary point of contact. The Project Officer will ensure that the project is being run in accordance with the terms and conditions and in line with financial due diligence. The Project Officer(s) should have access to all documentation of

Governance and Reporting bodies, in so far as it relates to the administration and application of the grant. As funding administrators, all UKRI staff have agreed to maintain the confidentiality required by all parties involved in Our funded research.

GAC 08 – Advisory Board appointment
This grant must establish and run an Independent Advisory Board, or equivalent body, to oversee the running of the project and provide advice on the strategic direction and activities of the project. The Terms of Reference and membership of this group (at least 50% independent membership and an independent Chair) should be agreed with us. The Project Officer will also be expected to attend and participate in Advisory Board and other appropriate meetings for the duration of the grant.

GAC 09 – Management Structure
You should have established an appropriate management structure with clear lines of responsibility and authority to oversee the day-to-day running of the project. This should be in place within six months of the start date of the grant. The terms of reference and management structure, including the Director, co-Director and senior investigators must be approved by Us [and other bodies] in advance. As must any changes to this structure. The Project Officer will be our main contact with the project, and must receive all meeting minutes of the management committees. We reserve the right to attend any meetings.

GAC 10 – Management resourcing
Adequate resourcing to support an appropriate management structure, as specified in the funding call documentation, should be costed within the grant. This includes employing a hub manager and an equality, diversity and inclusion lead on the grant.

GAC 11 – Project Review
In addition to the requirements set out in standard UKRI grant conditions RGC 7.4 Research Monitoring and Evaluation and 7.5 Disclosure and Inspection, We reserve the right to instigate a review of all or part of the grant at any stage during the lifetime of the award as well as after the grant has finished. A mid-term review of this grant will take place to assess the performance of the grant in line with the peer reviewed body of work, published scheme assessment criteria and Key Performance Indicators/milestones and deliverables. We will give you due notice of the date of any review and will provide details of the Terms of Reference and documentation required. Any review will be conducted by an expert panel, which will make recommendations to us for the grant's future.

GAC 12 – Progress Reports
In addition to the requirements set out in RGC 7.4.3, You are responsible for providing annual progress reports against non-financial performance metrics, as well as a narrative final report. A detailed list of performance metrics and instructions for reporting will be agreed with the Grant Holder upon commencement of the grant.

GAC 13 – Change of Project Lead
In addition to RGC 7.3, this award is made on condition that any requests to change the grant holder and/ or project co-lead will require prior approval from Us.

We must be contacted in writing and prior approval sought before this change can be made. To facilitate any changes of this nature the case must be made for why a new project lead is required.

Requests for such a change are to be submitted via the Grant Maintenance facility in Joint Electronic System (Je-S). We will then consider and inform You of their decision.

GAC 14 – The Director
The Director is presumed to be the Project Lead for the research grant unless alternative arrangements are approved by Us. The Director is expected to take a leading role in national policy and debate in relation to manufacturing research. In this context, the Director is expected to support and contribute to EPSRC strategies and coordination in manufacturing as requested by Us.

The Director, with advice from the Management Team and Advisory Bodies, must retain control of the project funds during the project. This is primarily to allow the consortium to react to external factors and change research direction/focus as appropriate.   Provision for this must be written into the Collaboration Agreement between the research organisations with appropriate and reasonable notice for funding changes.