## Annex 2 – MRC

## **Revised HR policies**

Revised Policy	Replaced Harmonised or Local Policy or Guidance	
Attendance and Leave	Annual Leave Career Breaks and Sabbaticals	Special Leave Unauthorised or Unplanned Absence
	Flexible Working Sickness Absence Management (part)	Volunteering Guidance Working Time
Code of Conduct	Code of Conduct	
Ending Work	Guidance on Ending Fixed-Term Appointments Notice Period	
Family leave and Pay	Maternity Adoptive Maternity Support Parental Leave Foster Care Guidance	Guidance for Staff Undergoing Fertility Treatment
Grievance Harassment and Bullying	Grievance	Harassment and Bullying
HR Policy Framework		
Managing Performance and Conduct	Capability	Disciplinary
Personal Property	Damage to or Loss of Personal Property	
Probation	Probation	
Recruitment	Recruitment and Selection Temporary Promotion	Transfer and Secondments (Transfers only) MRC Baseline Security
Safeguarding		
Sickness Absence	Sickness Absence Management (part)	
Travel and Subsistence	Travel Subsistence and Expenses	
Ways of Working	Guidance on Working Arrangements in the Event of Adverse Weather	Home Working Guidance
Working Location	Field/Mobile Working Policy Mobility	Relocation

## **HR Policy Statements**

Equality, Diversity and Inclusion	Revised policies will be developed and published before the end of March 2020. In the meantime, policy
Learning and Development	statements are being published showing the intended scope of the revised policies, with the existing
Wellbeing	harmonised and local policies remaining in force until the revised policies are introduced.

## Current Governance, Assurance and Risk policies remaining in force

Conflicts of Interest	
Gifts and Hospitality	There are not LID religion but any consequent by lateraction likely also recide the LID religion
Modern Slavery Act	These are not HR policies but appear on the Information Hub alongside the HR policies.
Whistleblowing-Freedom to Spea	ık Up

Current HR Policies and Guidance remaining in force – These policies and guidance remain in force as they cover Pay and Reward, fall within the scope of Equality, Diversity and Inclusion, Learning and Development or Wellbeing or are scheduled to be reviewed in due course.

Acceptable use of ICT Systems and Services	Health and Safety
Appraisal and Personal Development Review	Health Promotion
Counter Fraud and Bribery	Investigating Allegations of Misconduct in Research
Data Protection	Learning and Development
Employee Intellectual Property, Consultancy Work and Conflicts of Interest	Pay and Reward
Equality and Diversity	Personal Use of Social Media
Equality and Diversity Guidance for Research Funding	Prevention of Illegal Working
Guidance on Managing Bereavement in the Workplace	Professional Subscriptions
Guidance on Supporting Transgender Employees in the Workplace	Transfers and Secondments (Secondments only)
MRC Allowances	MRC Data Protection Policy
MRC Health and Safety at Work	MRC Policy on Pay and Grading
MRC Redundancy and Redeployment	MRC Redundancy and Compensation Scheme
MRC Retirement	MRC Season Ticket Loans
MRC Consultation During Reviews	

**Withdrawn Policies:** The following policies have been withdrawn for employees not working in an MRC Centre or Unit as they have either already been replaced or are no longer relevant for those staff.

MRC TUPE Policy	MRC Consultation During Reviews
MRC Facilities for TU Duties	MRC Model Constitution for TU side of the JNCC
MRC Trade Unions Policy	